



Consortium Board Meeting Summary

JUNE 5, 2019 CALLED TO ORDER: 6:33 PM ADJOURNED: 8:30 PM

QUORUM PRESENT - YES - 16 MEMBERS

Approval of February 6, 2019 Meeting Summary

Councilor Jackie Manz made a motion to approve the February 6, 2019 Board meeting summary as presented. Councilor Lisa Batey seconded the motion. The Consortium Board unanimously approved the February 6, 2019 Consortium Board meeting summary as presented. (16:0:0)

Public Comment

None

Election of Officers

Rebecca Geisen, Consortium Managing Director informed Consortium Board members that elections for the Board Chair and Vice-Chair were needed. Ms. Geisen advised that both Chair Russ Axelrod and Vice-Chair Mark Fagin have completed their second year of service and are not able to serve as Chair and Vice-Chair respectively.

Chair Axelrod opened the meeting for nominations.

Commissioner Ernie Platt nominated Mark Fagin for Consortium Board Chair. Commissioner Jim Duggan seconded the motion. There were no other nominations. The Consortium Board unanimously approved the nomination of Mark Fagin for Board Chair. (16:0:0)

Commissioner Ernie Platt nominated David Judah for Consortium Board Vice-Chair. Councilor Jackie Manz seconded the motion. There were no other nominations. The Consortium Board unanimously approved the nomination of David Judah for Consortium Board Vice-Chair. (16:0:0)

Ms. Geisen reported that in addition to the Chair and Vice-Chair elections, the Board needs to elect new at-large representative Executive Committee (EC) members. The terms of office will be for two years with the Board allowed to appoint consecutive terms for at-large representative members at its pleasure. Ms. Geisen advised that the EC meets three to four times a year in advance of the Consortium Board meetings. The EC identifies major policy issues and makes

recommendations to the Board. The EC reviews the annual work plan and budget and provides input and recommendations to the Board. The current EC at-large members are Commissioner Ernie Platt from Sunrise Water Authority, Director Tom Lewis from Rockwood Water PUD, and Councilor Tom Anderson from City of Tigard.

Chair Axelrod opened the meeting for nominations.

Chair Axelrod nominated Ernie Platt, Tom Lewis, and Tom Anderson for Consortium Executive Committee at-large positions. Commissioner David Judah seconded the motion. The Consortium Board unanimously approved the nomination of Ernie Platt, Tom Lewis and Tom Anderson for Executive Committee at-large positions. (16:0:0)

Director Report

Ms. Geisen pointed out that a detailed tri-annual activity report was included in the meeting materials packet and encouraged Board members to look over the report for information on activities conducted since the last Board meeting in February.

Shared Worker Agreement – Ms. Geisen advised that Consortium members have worked to develop a Shared Worker Agreement (SWA) for the Oregon Water/Wastewater Agency Response Network (ORWARN) member jurisdictions. The SWA allows for water and wastewater provider staff to self-report to an alternative water provider location, presumably near their home, to assist with regional recovery until such time as the staff person is able to report to their own place of work.

The Consortium worked with Clark Balfour (attorney for Tualatin Valley Water District and one of the developers of the ORWARN mutual aid agreement) on the SWA. He recommended an addendum to the existing ORWARN agreement as an effective means of implementation of a SWA. The ORWARN agreement already addresses requests for personnel, cost reimbursement, dispute resolution, indemnification, and other terms important to a SWA. However, the ORWARN agreement does not address the defined self-deployment aspect of the stranded worker concept. The SWA agreement compliments the ORWARN agreement and extends its capabilities in mutual aid by addressing a defined voluntary and self-deployment aspect and outlines expectations for such a deployment. Signing the addendum is voluntary, and a receiving member is under no obligation to accept a shared worker.

Ms. Geisen mentioned that the Shared Worker Agreement (the voluntary addendum to the ORWARN Mutual Aid Agreement) and the recommended Standard Operating Procedures (SOP) were included in the meeting materials packet and encouraged Board members to consider having their entity sign the agreement.

Urban Area Security Initiative (UASI) Grant Funding – Ms. Geisen advised that Gresham received its 2017 UASI funded portable pipeline system in May. The new system is designed to transport potable water during an emergency by creating an interconnection between two

pipes or systems or tapping a fire hydrant.

Ms. Geisen explained that the Portland Water Bureau submitted a 2019 UASI funding request for a second mobile water treatment plant. That funding request was not approved by the Regional Disaster Preparedness Organization (RDPO). The RDPO is suspending funding for most regional equipment until plans are developed that outline a regional strategy and need for additional equipment. Ms. Geisen said \$54,000 has been allocated to begin developing a regional emergency water plan with regional stakeholders. Development of a scope of work for the regional emergency water plan will begin in the fall.

Staff Changes – Ms. Geisen mentioned that Katy Asher, Consortium Program Specialist has taken a position with the Portland Water Bureau. Her last day is Friday, June 7. Recruitment for the position has begun with the hope of having a new staff person on Board in late July/early August.

Program Updates

Bonny Cushman, Program Coordinator gave a PowerPoint presentation that outlined Consortium program highlights over the spring and those planned for the summer months.

Ms. Cushman noted that approximately 230 ads ran during February and March on KATU, channel 2 for the indoor water conservation television campaign as well as three on-air stories focused on finding and detecting water leaks and changing out faucets and showerheads to water efficient ones.

The Consortium participated in the Portland House and Outdoor Living Show for the first time on April 12-14. The Show drew attendees from around the greater Portland metro region and the Consortium distributed more than 700 conservation and emergency preparedness materials and devices. The Consortium used an iPad for the first time to sign up more than 250 people for the Weekly Watering Number.

Ms. Cushman noted that approximately 1,500 fourth graders attended the 26th annual Children's Clean Water Festival held at Portland Community College's Sylvania Campus on April 30, 2019. The Consortium co-sponsored the event again this year, and many Conservation Committee staff participated in the event as organizers, classroom guides, presenters, and exhibitors.

The "What do you know about H₂O" school assembly program will wrap up this week. The show targets 3rd through 5th grade students and was performed for approximately 2,600 students at schools throughout the Consortium service area this year.

Ms. Cushman mentioned that the Consortium's annual print order was completed in May. This year, the Consortium offered two new conservation pieces - *Toilet Leaks/Aerator Card* and *Weekly Watering Number/Outdoor Tips Card*, and its two emergency preparedness pieces - (*How to Store Emergency Water* and *How to Access Water from Your Water Heater*) in 10 languages

(Arabic, Japanese, Karen, Korean, Nepali, Russian, Somali, Szechuan, Vietnamese, and Spanish). Consortium members were offered a free startup supply of 300 copies of each of the following documents: *Toilet Leaks/Aerator Card* (includes attached dye strip); *Weekly Watering Number/Outdoor Tips Card*; *How to Store Emergency Water* (in both Spanish and Russian); and, *How to Access Water from Your Water Heater* (in both Spanish and Russian).

Ms. Cushman noted that the Consortium received the “Wild Card” award at the Pacific Northwest Section of the American Water Works Association’s (AWWA) annual conference for its *How to Access Water from Your Water Heater* how-to video and print piece. This is the first award received for an emergency preparedness outreach piece.

The Consortium hosted a media spokesperson training for more than 30 attendees on May 29th at Portland’s Emergency Operations Center. The workshop was presented by Dave Thompson who has more than 40 years of experience working as a television reporter and as former public information staff with the Oregon Department of Transportation. Attendees learned about tips, tools, and techniques to successfully help them deliver their agency’s expert perspective in a media interview.

Ms. Cushman advised that looking forward to the summer media campaign, a new radio ad and jingle have been developed for the radio campaign. Outdoor water conservation ads will begin running this week on KATU and radio as well as digital ads for the Oregonian. In July ads will begin running on YouTube, KPTV for the source water protection outreach campaign and on Pandora radio. 15+ on-air interviews have been scheduled throughout the summer. Ms. Cushman played the radio jingle and new ads.

Ms. Cushman reported that for the Spanish summer television and radio campaign new ads have been create for both KUNP and Bustos radio. The ads will run during the month of July for radio and July through September for television. This year, three Spanish e-newsletters will be done that go out to approximately 25,000 people. Three on-air interviews have been scheduled.

Ms. Cushman advised that much of the summer outreach campaign is focused on promoting the weekly watering number. The weekly watering number is the amount of water in inches that is recommended each week based on weather and zip code. Historically the weekly watering number was sent out via e-mail. In addition to e-mail, the recipient can receive the weekly watering number via text as well.

FY 2018 -19 Budget Carryover Resolution

Ms. Geisen noted that included in the meeting materials packet is a resolution requesting to carryover \$14,000 from the current FY 2018-19 budget to FY 2019-20 for website programming and design. Ms. Geisen noted that some of the website work that was part of the FY 2018-19 work plan has been delayed due to staffing constraints. The carryover funds would ensure adequate funding in FY 2019-20 for graphic design work, and programming and analysis for the

Consortium website.

Councilor Jackie Manz made a motion to approve the budget carryover resolution which resolves that \$14,000 from FY 2018-19 Consortium budget be carried over to the FY 2019-20 Consortium budget and work plan for website programming and design updates. Commissioner Naomi Angier seconded the motion. The Consortium Board unanimously approved the budget carryover resolution which resolves that \$14,000 from FY 2018-19 Consortium budget be carried over to the FY 2019-20 Consortium budget and work plan for website programming and design updates. (16:0:0)

City of Newberg Membership Request

Ms. Geisen noted that in April Consortium staff received a letter from the City of Newberg requesting to rejoin the Consortium. The City of Newberg formerly participated in the Consortium's conservation program leaving in 20XX.

A subcommittee of the CTC developed a proposal for Consortium membership, partnership definitions and benefits, and resource sharing to be used as a guide when considering membership and other requests. The proposal was shared with the Board.

The membership proposal is divided into five categories – full membership, tri-county governments, affiliated groups, industry/trade and non-regional membership. Definitions and criteria for each category were outlined. Ms. Geisen advised that the membership and partnership definitions and benefits were endorsed by the CTC and the EC and is being presented to the Board for their feedback. She noted that this work is timely as the Board considers approval of the City of Newberg's request for membership. It was noted that the City of Newberg would fall into the non-regional membership category as they outside the tri-county area and would not benefit from some of the regional programs the Consortium implements like the Trimet bus campaign and interconnections study. Board members were open to offering the City of Newberg the full membership option as well.

Ms. Geisen noted that the membership and resource sharing guidelines document will be an iterative document but provides a good foundation for Consortium staff and the Board when considering new membership and resource requests.

Consortium Board members discussed the membership and resource sharing guidelines and provided feedback/comments. The Board generally supported the framework developed. It was suggested that additional discussion on the membership categories could be considered by the Board at a future meeting.

Commissioner Amanda Fritz made a motion to approve the City of Newberg's request to become a Regional Water Providers Consortium member as a full or non-regional member. Councilor Jackie Manz seconded the motion. The Consortium Board unanimously approved the City of Newberg's request to become a Regional Water Providers Consortium member as a full or non-regional member. (16:0:0)

Informational Presentations

2019 Bloom Doom Table Top Exercise Recap: Ms. Geisen reported that Consortium staff, with the help of members of the Emergency Planning Committee, organized a regional table top exercise (TTX) April 16th and a pre-training February 19. The pre-training event featured speakers who responded to the Salem water quality event and shared lessons learned. The TTX exercise focused on a potential water quality event caused by cyanotoxins and included a summer water shortage requiring curtailment.

During the exercise, 95 staff from 17 water providers as well as staff from the Oregon Health Authority and three counties, worked their way through a fictional scenario that required them to test their cyanotoxin operations plans, curtailment plans and communication plans. They also practiced working together to make sure they will be able to effectively communicate with the media and public. The exercise focused participants' attention on resources available from the Consortium, like the Drinking Water Advisory Tool, to help them coordinate with one another and communicate with the public. The exercise highlighted ways that Consortium members can coordinate their plans for emergencies as well as summer supplies.

The exercise was divided into three phases: phase 1 – Cyanotoxins and high water demand; phase 2 – meeting regional demand and communicating with public and partners and phase 3 – restoring service, ending curtailment and debriefing media.

Ms. Geisen concluded that the training exercise brought out next steps that include continuing to plan exercises testing different scenarios every couple of years; strengthening partnerships with county and state to clarify roles and responsibilities especially around communicating with the public; continuing to discuss curtailment triggers and responses in an effort to streamline communications; and updating plans and procedures, talking points, and public messaging.

Legislative Update: Sara Petrocine, Legislative Affairs Coordinator for the Portland Water Bureau joined the Consortium Board meeting to give an overview of the 2019 State of Oregon legislative session. The 2019 State Legislature convened January 22 for a 160-day session that is constitutionally required to adjourn sine die on June 30. Bills that did not move out of second chamber policy committees by May 24 did not advance. These deadlines, however, do not apply to joint committees or the House and Senate rules and revenue committees.

Ms. Petrocine noted that priorities of lawmakers in this session included housing, carbon emissions and education funding. Ms. Petrocine gave updates on bills related to water issues that focused on agency budgets (Water Resources Department and Oregon Health Authority Drinking Water Services; carbon emissions; DEQ lab funding/harmful algal blooms/cyanotoxins; groundwater; landscape contractors; natural resources; planning and resilience; public contracting; SDCs; and water rights.

Roundtable Updates:

City of Portland - Commissioner Amanda Fritz advised that she will be asking the Portland City Council to refer three charter changes to the ballot in November connected to the Bull Run Watershed as there is nothing in the Portland City Charter about the watershed. The first charter change would be to increase Bull Run Watershed protections by restricting access, regulating

allowed activities and limiting land use. The second change would authorize City participation in emergency mutual aid agreements; and the third change would authorize Portland City Council to allow public use of City lands outside the Bull Run Watershed. Commissioner Fritz noted that she hopes to refer these to Portland City Council vote by the end of the month so they can be on the ballot in November. A copy of the charter and ballot language was included in the meeting materials packet.

Willamette River Supply Program - Commissioner Jim Duggan mentioned that there are now three partnerships comprised of agencies and cities that have been developed to establish the Willamette River as a future regional water supply. The three partnerships are:

- Willamette River Water Coalition - Hold the water rights to the Willamette River shared by the Cities of Sherwood, Tigard, Tualatin, and the Tualatin Valley Water District.
- Willamette Intake Facilities (WIF) – Manage the river intake shared by the cities of Beaverton, Hillsboro, Sherwood, Tigard and Wilsonville, and the Tualatin Valley Water District.
- Willamette River Water Supply Commission (WWSS) – Manage the raw water pumping, transmission and treatment system and reservoirs for the cities of Hillsboro, Beaverton and the Tualatin Valley Water District.

Commissioner Duggan commented that this combination of agreements will make water supplies from the Willamette River a true regional water supply as originally proposed by the Regional Water Supply Plan that was developed in the mid-1990s.

Meeting Attendees:

<i>22 Total Members</i> <i>Quorum = 12</i>	Councilor Mark Fagin and David Winship – City of Beaverton	Commissioner Naomi Angier– Clackamas River Water
Rob Drake – City of Cornelius	Mayor Peter Truax and Gregory Robertson – City of Forest Grove	Andrew Degner – City of Gresham
Commissioner David Judah – City of Hillsboro	Councilor Jackie Manz and Kari Duncan – City of Lake Oswego	Councilor Lisa Batey – City of Milwaukie
Commissioner Paul Gornick and Sarah Jo Chaplen – Oak Lodge Water Services	Commissioner Amanda Fritz and Mike Stuhr – City of Portland	Director Tom Lewis and Brian Stahl – Rockwood Water PUD
Councilor Sean Garland and Craig Sheldon – City of Sherwood	Mayor Russ Axelrod – South Fork Water Board	Commissioner Ernie Platt – Sunrise Water Authority
John Goodrich and Brian Rager – City of Tigard	Councilor Randy Lauer – City of Troutdale	Councilor Bridget Brooks and Nic Westendorf – City of Tualatin
Commissioner Jim Duggan and Carrie Pak – Tualatin Valley Water District	Commissioner Noel Reiersen and Mike Grimm – West Slope Water District	Rebecca Geisen, Bonny Cushman and Patty Burk – Consortium Staff

Consortium members agencies not represented by elected officials at this meeting included the City of Cornelius, City of Gladstone, City of Gresham, Raleigh Water District, the City of Sandy, and the City of Tigard.

Next Meeting: Wednesday, February 5, 2019, location: TBD.