



Consortium Technical Committee Meeting Summary

JANUARY 4, 2023 CALLED TO ORDER: 1:32 PM ADJOURNED: 3:22 PM

QUORUM PRESENT – YES – 16 MEMBERS

MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of November 2, 2022 Meeting Summaries

Todd Heidgerken made a motion to approve the November 2, 2022 meeting summary as presented. Mike Grimm seconded the motion. The November 2, 2022 meeting summary was unanimously approved as presented. (16:0:0)

Oregon Shake Alert

Kelly Misset, ShakeAlert Regional Coordinator from University of Oregon joined the Consortium Technical Committee (CTC) to give an overview presentation of the ShakeAlert Earthquake Early Warning (EEW) System. ShakeAlert is the U.S. Geological Survey's earthquake early warning system. It detects quakes quickly so alerts can be sent to people before they feel shaking. The alerts encourage people to take self-protective action, such as drop-cover-hold on, or other adapted protections suitable to the situation and environment. ShakeAlert can also trigger automated actions to protect critical systems, equipment, facilities, and infrastructure. Currently ShakeAlert is available in Oregon, Washington, and California.

Kelly outlined how the ShakeAlert EEW system works, shared examples of alerts and other actions triggered by ShakeAlert, and why ShakeAlert matters. Kelly advised that ShakeAlert is an important tool in the toolbox for improving safety and water system resilience during an earthquake.

Kelly provided an overview of how to integrate ShakeAlert into mission critical facilities and systems – what actions can be triggered by ShakeAlert, how other partners are using it, and the various pathways for implementation. Kelly concluded the presentation with tips on how to become an advocate for ShakeAlert in the community.

CTC members thanked Kelly for the presentation.

FY 2023-24 Budget and Work Plan Discussion

Rebecca Geisen, Consortium Managing Director noted that included in the meeting materials was the final draft FY 2023-24 budget and work plan matrix. The City of Portland has provided staffing costs which have been incorporated and are in-line with what was expected. Rebecca noted that some line items have been moved around to better reflect the flow of the work. All public outreach, printing, and translation funds are now housed under “Meeting Water Needs.”

Rebecca advised that at the October 2022 meeting, the Consortium Board was in support of the draft workplan and budget, so no significant changes have been made. The materials and services budget remains flat and staffing costs have gone up 5.4%. The major new work task is implementing recommendations from the Emergency Drinking Water Framework and bumping up accessibility work. Rebecca noted that she has also applied for \$90,000 in UASI Grant funds for that project. Additional UASI grant funding has been received for the video project that will extend into next fiscal year. Rebecca concluded that with the carry-over of \$121,500 the dues will increase approximately 5.4%.

Consortium Technical Committee members were supportive of the proposed FY 2023-24 budget and work plan and recommended presenting it to the Executive Committee at their meeting next week.

Strategic Plan Update

Rebecca reminded CTC members that a Strategic Plan survey went to the CTC and Board in early December on the Consortium’s mission, vision, values and SWOT analysis. Rebecca shared the survey results. CTC members participated in breakout sessions to review and discuss strengths, weaknesses, opportunities and threats. A list of the strengths, weaknesses, opportunities and threats was provided in the meeting materials packet for use during the breakout session discussions. Groups came back to the main meeting room and group facilitators reported out main discussion themes which included:

- Weaknesses – succession planning for members and Consortium staff; member participation expectations – means different things for different members; on-boarding new Consortium committee members within individual organizations.
- Strengths – help each other, sharing information and collaboration it provides; benefits Consortium staff bring, i.e., information brought back from other regional organization; regional voice perspective -good to be at the table; good model that can serve as an example to other regions; regional and state partners may to come to Consortium to access resources and contact with water providers.
- Threats - Very comprehensive list – looked good; possible distractions from other things going on in the region, i.e., PDX charter changes could be external threat to region; sense of uneasiness and concern about changing leadership; did not understand “scope creep”, “too broad” item; could be overlap in some emergency preparedness efforts with County emergency management efforts, i.e., everbridge, DWA tool; may want to explore where we can be more coordinated/collaborative with County; regulatory changes, not threat to water system, but always competing for and stretches funding that

pushes other work to back burner; Mission Statement - With new associate members joining the Consortium, is Portland Metropolitan Area still the correct term?

- **Opportunities** – creating efficiencies internally beyond regulatory requirements, i.e., communication opportunities, training for future workforce, helping to address local emergencies; response to climate change and resiliencies - what is the practical thing that can be done, where are there issues with supply, where is similar work being done by other organizations and how does the Consortium fit into that broader work; apprenticeship programs – could this be something that the Consortium could work together to do to train up operators for example within the water sector. Are other parts of the water sector, that are not drinking water, doing similar work and could we work together with other water folks to implement something.

Draft Consortium Intergovernmental Agreement

Rebecca reported that Consortium Staff have been working with the City of Portland’s City Attorney to update and modernize the Consortium IGA. A track changes version and clean version of the revised IGA was provided in the meeting materials packet for CTC member review and discussion. Rebecca reviewed and highlighted the major revisions including stripping out formation language and references to Metro; addition of new definitions; updated purpose to tie-in better to the Strategic Plan and Consortium’s values; removal of potential barriers to participation; and potential need to include equity language. Rebecca noted that the hope is to have a final draft version for the Board at their June meeting and have them adopted the revised IGA in October. Rebecca asked if there were any members who have attorneys who may have time to review the draft.

Sarah Jo advised that she would be happy to have Tommy Brooks, Oak Lodge Water Service’s attorney do a review.

Rebecca asked for comments/feedback on the draft IGA by Friday, January 13, 2023.

Director Report

Rebecca Geisen, Consortium Managing Director shared the following updates:

Board Representation: Rebecca recently sent out email asking for members to let Consortium Staff know of any changes in Board representation.

FY 2023-24 Consortium Dues Information Request: Email has gone out to request FY 2023-24 Consortium dues information. Information is due Friday, January 13.

Meeting with Warm Springs: Rebecca and Consortium Chair Bridget Brooks are meeting tomorrow with Carina Miller from the Confederated Tribes of Warm Springs to share the work and resources of the Consortium. Rebecca will report back after the meeting.

Metro Technical Advisory Committee (MTAC): With Andrew Degner no longer on the CTC, Metro is looking for a new drinking water representative for MTAC. If interested, let Rebecca know.

Consortium Website: A Career in Water webpage has been drafted and added to the Consortium website.

Program Updates

Bonny Cushman, Consortium Program Coordinator reminded CTC members that at their meeting in November they had supported the inclusion of Clark and Columbia Counties and other non-profit community-based organizations that serve the five-county region access to emergency preparedness resources and recommend approval to the Executive Committee. Bonny reported that at their December meeting, the Executive Committee were supportive of this effort as well so they will be including both Clark and Columbia counties in this year's annual print order.

Bonny noted that pre-pandemic, the Consortium often participated in large-scale tabling events for conservation outreach, e.g., Home and Garden Show, etc. As these events are now beginning to ramp up again, Consortium staff has checked in with the Consortium Conservation Committee to gauge if there is the interest, time and support to participate in these events again. Staff received minimum/moderate interest from members so is recommending to not do an event this year. CTC members were supportive of not participating in a large-scale tabling event this year.

Bonny reported that the Consortium has received an additional \$140,000 in UASI grant funds to support the how-to video project. Phase two of the project will include videos in four additional languages as well as more work with Community Engagement Liaisons for translation and outreach.

February Consortium Board Meeting Draft Agenda

Rebecca reviewed the February Consortium Board meeting draft agenda. Agenda items include approval of Board meeting minutes, director and committee reports, approval of the FY 2023-24 budget and workplan, and a Strategic Plan Engagement discussion. Prior to the Board meeting, a Consortium orientation overview will be held for new Consortium Board members and interested parties. The CTC approved the draft agenda and recommended presenting to the Executive Committee.

The March Consortium Technical Committee meeting was canceled.

Meeting Attendees:

David Winship, Dan Graff, and Priya Dhanapal – City of Beaverton

Todd Heidgerken – Clackamas River Water

Greg Robertson – City of Forest Grove

Justin Poyser – City of Gladstone

Mike Whiteley, Robin Pederson, and Jesse Engum – City of Gresham

Jessica Dorsey – City of Hillsboro

Sarah Jo Chaplen – Oak Lodge Water Services Authority

Mallory Ott – City of Oregon City

Sarah Santner, Jamaal Folsom, and Erin Lamb – City of Portland

Angela Carkner – Regional Disaster Preparedness Organization

Kari Duncan – Rockwood Water PUD

Darryl Sykes – City of Scappoose

Wyatt Parno – South Fork Water Board

Brian Rager – City of Tigard

Rachel Sykes – City of Tualatin

Nick Augustus, Sarah Alton, and Kevin Sutherland – Tualatin Valley Water District

Mike Grimm – West Slope Water District

Martin Montalvo and Ian Eglitis – City of Wilsonville

Kevin Calcagno - Eurofin

Kelly Missett – University of Oregon

Rebecca Geisen, Bonny Cushman, Riley Berger and Patty Burk – RWPC Staff

Next CTC Meeting: Wednesday, April 5, 2023 via Zoom/videoconference.