



Executive Committee Meeting Summary

JANUARY 15, 2025 CALLED TO ORDER: 5:31 PM ADJOURNED: 6:25 PM

QUORUM PRESENT – YES MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of September 11, 2024 Meeting Summary

Commissioner Naomi Angier made a motion to approve the September 11, 2024 Executive Committee (EC) meeting summary as presented. Commissioner Gary Barth seconded the motion. The Consortium Executive Committee approved the September 11, 2024 Executive Committee meeting summary as presented. (6:0:0)

Director Report

Rebecca Geisen, Consortium Managing Director shared the following updates:

- Consortium Interconnections Workshop: In May, the Consortium will host an emergency preparedness workshop focused on regional interconnections. The tabletop committee held their first meeting yesterday to begin to plan and design the workshop.
- RDPO Emergency Drinking Water Framework Phase II Tabletop Exercise: The Consortium received USAI grant funding for phase II of the Emergency Drinking Water Framework to conduct five emergency tabletop exercises, one in each UASI-funded county (Clackamas, Clark, Columbia, Multnomah and Washington). Over the next 18 months, each county will hold their own custom training exercise. County managers along with water providers in the county will help to plan and participate in the training. A contract has been executed with a consultant who will be designing and facilitating the trainings.
- NW Natural: NW Natural has been purchasing small water providers. Ms. Geisen recently spoke with one of their representatives regarding their interest in potentially joining the Consortium as an owner of small water systems. NW Natural Water owns Sunriver Water, Avion and closer to home – Salmon Valley Water Co. They also own Hiland Water that manages smaller systems in OR including Lake Grove, Burlington, Lorna, Valley View. Ms. Geisen noted that at their meeting last week, the Consortium Technical Committee (CTC) discussed ways NW Natural could be involved with the Consortium, i.e., attend some

meetings, partner in emergency preparedness trainings, etc. but likely they are not an appropriate fit as a member.

- New Board Member Outreach: Ms. Geisen has been conducting outreach to Consortium members to inquire about any changes they may have to their Consortium Board representation. Please let Consortium Staff know if you have a new Board member representative.
- Consortium Staffing IGA – Ms. Geisen mentioned that the Consortium Staffing IGA between the City of Portland and the Consortium expires June 30, 2025. Portland is interested in continuing to provide staffing services for the Consortium and as such, Sarah Santner, Resource Protection and Planning Group Director and CTC representative from the City of Portland sent out a survey to the CTC to check in to see if there are other members that may be interested in providing staffing, to see how things are going, to get feedback on services, and member thoughts on how and what is going well or areas for improvement, etc. Portland will then be working to revise the Staffing IGA and extend the term date. A revised draft Staffing IGA will be brought to the EC in April for their review/feedback, and recommendation for approval by the Board at their June meeting.

FY 2025-26 Budget and Work Plan Concepts Discussion

Ms. Geisen noted that Consortium Staff took direction from the CTC and Board to minimize an increase in dues while maintaining core programs. As a reminder, the Board supported the draft workplan concepts presented in October which included two new funding initiatives.

The first uses one-time funds to conduct a community survey around trusting your tap –that would advance our outreach to underserved communities. They also supported additional funding for youth education. Ms. Geisen noted that this support was contingent on final staffing numbers from the City of Portland.

Staffing costs have been incorporated and were less than projected, primarily due to two of four staff reaching top of class. The Managing Director hours were also reduced.

Without changes to the proposed workplan, the dues-based budget will be \$1,174,211, an increase of 3.9%. The FY 2023-24 carry-over of \$136,532 has been applied.

Ms. Geisen advised that the CTC reviewed some other options to reduce the budget but ultimately recommend that the Board support the budget and workplan as proposed.

EC members discussed the budget and work plan and supported the CTC recommendation. It was the consensus of the EC to present the FY 2025-26 Consortium budget and work plan for approval at their Consortium Board meeting in February.

February Consortium Board Draft Agenda

Ms. Geisen reviewed the February Consortium Board meeting draft agenda. Agenda items included approval of minutes, Board member meet and greet, director and program reports, the Consortium Staffing IGA, the adoption of the FY 2025-26 Consortium work plan and budget, and a place holder presentation. Ms. Geisen noted that the CTC suggested that the Board might be interested in a 2025 Oregon legislative session overview given the session would just be getting underway. It was thought that Ms. Geisen and Jessica Dorsey, CTC Chair could co-present on water-related bills as part of the 2025 session.

EC members supported an Oregon legislative session overview presentation. It was mentioned that it would be interesting to hear about water system recovery after natural disasters; e.g., Asheville NC after hurricane Helene; the recent California wildfires, etc.

Chair Brouse noted that she may have someone who can come speak to the Board on disaster relief. Chair Brouse works for ShelterBox a humanitarian organization that serves during disasters. They are responding to those affected by the fires in California and responded to those hit by hurricane Helene. Councilor Brouse noted that she would put some feelers out for a potential speaker for a future Board meeting.

Meeting Attendees:

NAME	AGENCY
Councilor Kevin Teater	City of Beaverton
Commissioner Naomi Angier	Clackamas River Water
Commissioner Dan Taylor	Lake Grove Water District
Director Tom Lewis	Rockwood Water PUD
Commissioner Gary Barth	Sunrise Water Authority
Councilor Renee Brouse	City of Sherwood
Councilor Bridget Brooks	City of Tualatin
Jessica Dorsey, CTC Chair	City of Hillsboro
Patty Burk	Consortium Staff
Bonny Cushman	Consortium Staff
Rebecca Geisen	Consortium Staff

Next Meeting: Wednesday, April 9, 2024 at 5:30 p.m. via Zoom/videoconference