

Consortium Technical Committee Meeting Agenda



DATE: September 2, 2026
1:30 – 3:00 p.m.

HOW: This meeting will be held remotely via Zoom
Attendees Please Turn Your Cameras On

Agenda

Introductions (5 minutes)

Meeting Summary Approval: June 17, 2026 (5 minutes)

Election of Officers (10 minutes)

- Elect new Chair and Vice Chair

Director's Report – Bonny Cushman, Managing Director (15 minutes)

- Update on recent projects, activities, and committee work

Discussion Items – Bonny Cushman, Managing Director (25 minutes)

- FY 27-28 Budget Concepts and Work Plan
- Drinking Water Professionals Week
- Draft Board Meeting Agenda

Member Updates – CTC All (30 minutes)

- Summer Supply Updates
- Share information or resources with peers
 - What are you doing to promote employee emergency preparedness at your entity?
 - Workforce development – Are there any issues to share with the group (recruiting for new positions, retirements)?
 - Highlight significant projects, challenges, or successes

Next Meeting Date/Location:

November 4, 2026

Via Zoom/video conference

Consortium Technical Committee Meeting Summary

June 17, 2026



CALLED TO ORDER: 1:30 PM
ADJOURNED: 2:38 PM
QUORUM MET: 13 CTC MEMBERS PRESENT
MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of the January 7, 2026 and April 1, 2026 Meeting Summaries

Todd Heidgerken made a motion to approve the Consortium Technical Committee (CTC) January 7, 2026 and April 1, 2026 CTC meeting summaries. Martin Montalvo seconded the motion. The CTC unanimously approved the January 7, 2026 and April 1, 2026 CTC meeting summaries as presented. (13:0:0)

Director's Report

Bonny Cushman, Managing Director shared the following updates:

Consortium Staff Recruitment – Analyst I position

Bonny continues to work with Sarah Santner, Resource Protection and Planning Group Director and the City of Portland's Human Resources department to move the recruitment forward. The City of Portland is in the middle of layoffs and bumping, so the recruitment has been delayed. Bonny's priority is to get a candidate who has strong public speaking, meeting facilitation, and training skills. Bonny will wait to reconfigure staff responsibilities until the new hire is in place and she has a sense of where the team's strengths lay.

Trust Your Tap Project

At the June Consortium Board meeting, the Board voted to carry over the funding of this project. The selection committee interviewed the top two proposers and made a selection. They will move on to contracting once the protest period is complete. Bonny expects the project to be completed this summer/fall at which time they will come back to the CTC with a presentation from the contractor that summarizes the results.

Emergency Water Bag Order

The Board also voted to carry over the funding for the purchase of emergency bags at their June meeting; however, Consortium staff were able to complete the purchase before the end of the fiscal year so that action will not be necessary. Bonny noted that they were unable to get bags that had the Consortium branded messaging imprinted on them – with tariffs and production overseas the project would have seen significant cost increases and been delayed. Consortium staff are planning to produce either hang tags or stickers so that members can distribute the information that was originally planned

to have on the bags. The “How to Store Emergency Water in Your Own Containers” print piece includes much of the same information too.

What Do You Know About H2O? Activity Book

The “What Do You Know About H2O?” activity book project is in its final stage and is expected to go to print this summer. Riley Berger, Consortium Program Coordinator, will send information to members on how to get their start up supply which is coming from the FY 25-26 Consortium budget and how to order additional copies. The Consortium was selected to present information about this project and our regional collaboration at this year’s AWWA WaterSmart Innovations conference which will be held in Portland in October.

Summer Supply

Summer supply check-in meetings are scheduled for Wednesday, July 8 and Wednesday, August 19. These brief 30-minute check-in meetings give members an opportunity to share their summer supply outlook and discuss summer messaging needs.

Bonny shared a draft of the summer supply talking points and gathered input from CTC members on any needed revisions and updates. Once finalized, the talking points will be shared out.

Bonny reminded CTC members that over the years, the Consortium has developed several outreach resources to help members communicate about ways to conserve water during the summertime and to learn about the region’s water supplies. Conservation tips are available in six languages and the Weekly Watering Number, which informs recipients on how much to water lawns and landscapes throughout the season, is sent out by email and text to a large distribution list. The Consortium also has several other online resources and tools for the public to learn more about their drinking water including the Our Region’s Water/Summer Supply web pages and the Drinking Water Advisory Tool which helps them know who their provider is.

Members provided updates on their summer supply conditions.

Discussion Items

June Board Meeting Debrief

Many CTC members shared that their Board members were excited about the new “What Do You Know about H2O?” activity book that was the project highlight at the June meeting.

It was suggested that when Board members are put into breakout rooms for discussion or activities that the attending staff member be put in those breakout rooms as well. It was noted that Board members often rely on their staff to accompany them.

Bonny reminded CTC members about the importance of meeting quorum requirements to conduct Consortium business.

At the June meeting, the Consortium Board was unable to appoint a representative from Multnomah County to the Executive Committee (EC) because there were too few representatives from Multnomah County in attendance. Bonny will work with Multnomah County Board members over the summer to appoint their county representative. At the October Board meeting, the Board will need to elect an at-large representative to fill Commissioner Barth's position now that he has been elected Board chair.

Consortium staff recommended a PSU Population & Household Estimates Project Overview for the October Board meeting spotlight. The plan is to have PSU come and share how they develop the data followed by two or three Consortium Member sharing how this work is used by their entity.

Member Updates

City of Wilsonville – Recently completed upgrade of a full SCADA suite; PLCs, radios, secondary and tertiary communications. Replaced current Wonderware software with the Ignition software suite.

City of Tualatin – Working on developing interconnections with Rivergrove Water District. Completed an on-site visit to test interties. Working to develop a potential draft Intergovernmental Agreement for interconnections with various neighboring water providers, e.g., Tigard, Sherwood, Wilsonville. Also completed a new SCADA upgrade to the Ignitions software suite.

Meeting Attendees

Member	Staff
Clackamas River Water	Todd Heidgerken and Farshad Allahdadi
City of Forest Grove	Andy Sewall
Gresham, City of	Wendy Andaya
Hillsboro, City of	Jessica Dorsey, <i>CTC Chair</i>
Rivergrove Water District	Janine Casey
Sandy, City of	Ryan Wood
Sherwood, City of	Rich Sattler
South Fork Water Board	Wyatt Parno
Sunrise Water Authority	Jamey Piezold
Troutdale, City of	David Schaffer
Tualatin, City of	Rachel Sykes
Tualatin Valley Water District	Pete Boone
Wilsonville, City of	Martin Montalvo

Other Attendees

Bonny Cushman, Regional Water Providers Consortium

Patty Burk, Regional Water Providers Consortium

Riley Berger – Regional Water Providers Consortium

Next Meeting of the Consortium Technical Committee

September 2, 2026 via Zoom/videoconference

Consortium Technical Committee Officer Information Sheet

Thank you for your interest in serving as Chair or Vice Chair for the Consortium's Technical Committee! This document includes information on what you can expect to do in this role. We are happy to share the full bylaws if you would like to see them as well.



About the Technical Committee (CTC):	
Officers: Chair & Vice Chair. The CTC may appoint and define duties of other officer positions as it deems appropriate and necessary.	
Meeting frequency and time commitment: The CTC meets up to six (6) times a year in September, November, January, March, April, and June. The CTC Chair also attends the Executive Committee meetings which occur up to four (4) times annually. All meetings are online and one and a half hours (1.5) in length. Estimated time commitment is a maximum of 20-25 hours annually.	
Term of Office: One year with a possible succession of one more consecutive year. Elections take place at the September CTC meeting.	
Duties	
CHAIR	VICE-CHAIR
CTC Meetings: • Preside over meetings • Work with staff to create agendas & review meeting minutes. This is completed via email and in regular meetings.	Assist CTC Chair With executing Consortium business. Oftentimes this is simply chairing a CTC meeting if the Chair is unable to.
Meet with Consortium Managing Director • As needed prior to CTC meetings to review agenda. • Annually to review Strategic Plan progress and annual workplan.	
Work with Consortium Staff on CTC directed project assignments	
Ensure adherence to the bylaws. These are available by request or on the regionalH2O.org member page.	
Direct the work of any subcommittees or advisory committees	
Vacancies: Any vacancy occurring on the CTC shall be filled by an alternate until the participants officially select a new representative.	



Consortium Board Meeting Agenda

DATE: Oct 7, 2026
6:30 p.m. – 8:00 p.m.

HOW: This meeting will be held remotely via Zoom
Attendees Please Turn Cameras On

Agenda

Introductions (5 minutes)

Approval of Consortium Board Meeting Summary for June 3 2026 (5 minutes)

Public Comment* (5 minutes)

Election of Officers – All (5 minutes)

- To elect one at-large member

Staff Report – Bonny Cushman, Managing Director (xx minutes)

- Update on recent projects, activities, and committee work

Project Spotlight: PSU Population and Household Estimates (40 minutes)

- Portland State University Population Research Center – Ethan Sharygin, Director
- Consortium Members Present How They Use this Data in their work – Speakers TBD

Next Meeting Date/Location:

February 3, 2027/via Zoom/videoconference