

# Consortium Technical Committee Meeting Agenda



DATE: January 7, 2026  
1:30 – 3:00 p.m.

HOW: This meeting will be held via Zoom/video conference

## Agenda

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### Introductions (5 minutes)

**New Managing Director Introduction** – Sarah Santner, Portland Water Bureau’s Resource Protection and Planning Director (5 minutes)

**Meeting Summary Approval: November 5, 2025** (5 minutes)

**Director’s Report** – Bonny Cushman, Managing Director (20 minutes)

- Update on recent projects, activities, and committee work

**Discussion items** – Bonny Cushman, Managing Director (40 minutes)

- **FY 2026-27 Budget and Work Plan**

Finalize recommendations for budget and work plan with staffing costs to present to the Executive Committee.

- **February Consortium Board Meeting**

Discuss draft agenda and recommend final draft to the Executive Committee.

- **Future Discussion Topics**

Gather member input on prioritizing topics to cover in future meetings, as panel discussions, or workshops

**Member Updates** (15 minutes)

### Next Meeting Date/Location:

March 4, 2026

Via Zoom/video conference



# Consortium Technical Committee Meeting Summary

NOVEMBER 5, 2025 CALLED TO ORDER: 1:30 PM ADJOURNED: 2:55 PM

QUORUM PRESENT – YES – 17 MEMBERS

MEETING HELD VIA ZOOM/VIDEOCONFERENCE

## Approval of September 3, 2025 Meeting Summary

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Mike Grimm made a motion to approve the Consortium Technical Committee (CTC) September 3, 2025 meeting summary. Todd Heidgerken seconded the motion. The CTC unanimously approved the September 3, 2025 CTC meeting summary as presented (17:0:0).

## Director's Report

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Rebecca Geisen, Consortium Managing Director shared the following updates:

Emergency Drinking Water Framework (Framework) Tabletop Exercises: As a follow-up from the Emergency Drinking Water Framework, the Consortium secured UASI grant funding for five tabletop exercises in Clark, Columbia, Clackamas, Multnomah, and Washington Counties. The goal of the exercises is to advance each county's emergency drinking water planning in partnership with water providers.

On October 16, Multnomah County emergency partners and water providers held their exercise. The exercise was well attended. Consortium staff and the planning committee is currently working on the after action report and will have more information to share and next steps once the report is completed. The Washington County exercise has kicked off with internal planning work between county partners and water providers, and is scheduled tentatively for December 2025 or January 2026. The final exercise will be for Clackamas County in early 2026, with the project closing in spring of next year.

Staffing Update: Second interviews for the Consortium Manager Position have been completed. A hiring decision will be made in the next few weeks.

## Program Updates

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Bonny Cushman, Consortium Program Manager shared the following updates:

**“What Do You Know About H2O” Activity Book:** Consortium staff continues to work on the “What Do You Know About H2O” activity book project. The project began in spring 2025 and is anticipated to conclude in early 2026. The scope includes thoroughly significantly updating and adding to the booklet’s 24 pages of content along with updating its branding. The first 11 pages of the booklet are out for review now. Comments on those pages are due November 14. 17 more pages are in the design phase and will be out for review in late November/early December. The Consortium Conservation Committee and Communicators Network will participate in a work session on December 2 to review the second set of pages and work through any issues. Consortium staff will be reaching out to the teachers that participated in the focus groups earlier this year and ask them to beta test the workbook.

### Other Project Updates –

- Working Committee – met and shared FY 2025-26 work plan and main projects, and budget concepts for FY 2026-27.
- Trust Your Tap Project – project kicks off this week. The project goal is to gather regional information on the public’s perception of the quality of their drinking water, potential barriers to using local tap water for daily activities (e.g. drinking, cooking, bathing), what types of water quality information the public would like to receive from their water provider, and how they would prefer to receive it (e.g. consumer confidence reports (CCRs), email, social media).
- FY 2024-25 Consortium Annual Report – nearly complete. Also working on more detailed public outreach/media annual report that will be available upon request.
- Children’s Clean Water Festival (CCWF) – A new contractor has been hired. Invitations to schools to apply to attend the festival will go out in the next few weeks. School selections will take place at the December CCWF planning committee meeting.

**Regional Disaster Preparedness Organization (RDPO) Update** – Bonny has been attending the RDPO Steering and Programming Committee meetings and shared the following updates:

- RDPO Emergency Alert and Warning Work Group: looking to update their alert template; will monitor this project closely to make sure water providers are included in the review phase of any new/revised alert language especially as it refers to water-related emergencies.
- Applied for additional FY 2023 UASI reprogramming funds in the amount of \$25,000 for emergency water bags. The grant was approved. Comes with some impoundment risk due to political uncertainty at the federal level. The Consortium does not have any Consortium projects in the mix for FY 2025 UASI grants.
- RDPO has created and approved an organizational change charter to reimagine RDPO by June 2026.

## Portland State University Population and Household Estimates Intergovernmental Agreement

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Rebecca advised that the current intergovernmental agreement (IGA) with Portland State University (PSU) to provide population and household forecast estimates expires at the end of the current fiscal year, June 30, 2026. Consortium staff will soon begin working with PSU to renew the IGA and invited Ethan Sharygin from PSU to attend a the CTC meeting to talk about the project and potential updates or changes that can be incorporated into the data and how it is collected and presented.

Ethan advised his goal for this meeting was to get a sense if members were happy with the data they were receiving and the format they are currently getting it in, or were there other data or formats that members were interested in considering/exploring. Currently, data is available in a pdf format located in Dropbox.

Several ideas were proposed for data types and formats including GIS shapefiles, statistical zones, online mapping tool, boundary shapefiles, shapefiles by pressure zones or sub-service area geographies, geographic overlays, scenario-based estimates, socio-economic data and demographic profiles, e.g., birth rates, poverty rate, education, percentage of people receiving SSI, etc.

Rebecca advised that it could be possible to draft the scope of work so that some of the aforementioned data types and format requests could be menu of options that members could opt-in to for additional cost.

Rebecca will work with Ethan to develop a draft scope of work and bring it back to the CTC for their thoughts at their meeting in January. Ethan summarized that in addition to the current pdf files, he will look to include service area shapefiles; the possibility of having additional scenarios for the forecasts; the option to have special estimates for pressure zones or other sub-service area geographies; and demographic profile data.

## October Consortium Board Meeting Follow-Up

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Rebecca reminded CTC members that at the October Board meeting, Consortium staff presented FY 2026-27 work plan and budget concepts. Board members were supportive of the budget direction. Once staffing costs from the City of Portland are available, the work plan and budget will be brought back to the CTC at their meeting in January for their consideration and recommendations to the Executive Committee.

Rebecca mentioned that City of Portland Councilor Mitch Green was interested in learning more about how as a Consortium, the organization might be able to control the cost of materials purchased; is there a role the Consortium can play in researching or studying group procurement practices. Can the Consortium somehow leverage its collective purchasing power. Rebecca advised that she would bring the topic to the CTC for further thought and discussion.

It was noted that many Consortium members included cooperative language in their contracts and agreements and piggyback off one another's projects and large-scale procurements. This is a common practice already in the region. In addition, many agencies rely on statewide contract with their pre-negotiated costs.

Sarah Santner suggested because much of the collaborative and economies of scale purchasing is already being done, a study may not be needed. Sarah proposed that Consortium staff in concert with Portland staff prepare a memo for Councilor Green and other interested Board members on what Consortium members are already doing in this area. The memo could be used as a starting point and if the Board wanted more investigation done, they could provide Consortium staff with further direction.

It was mentioned that this topic would make a great workshop topic. It was noted that OregonBuys, which is run by the State of Oregon Procurement Office, is a good “go to” for procurement of materials. They negotiate statewide procurement contracts that always include cooperative language.

## February Consortium Board Meeting

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Rebecca advised that at the February meeting, the Board will be asked to approve the FY 2026-27 work plan and budget. In addition, there will be an opportunity for a presentation/discussion and Consortium staff is looking for topic ideas.

CTC members discussed various topic ideas. It was decided to have a panel presentation focused on the three large water system projects in the region – Willamette Water Supply Project, Cascade Water Alliance and Bull Run Treatment. The theme is our changing regional water system with a focus on resiliency. Each of these projects are at different stages so an update on the project, drivers for the project, and how it benefits the region’s resilience will be highlighted. It is thought that each panelist will have about 10 minutes so there will be time at the end for questions. In addition, other CTC members will be asked for information on other projects that are contributing to a more resilient regional water supply. Those will be summarized in a slide or two depending on how many projects there are.

**Meeting Attendees:**

Todd Heidgerken – Clackamas River Water	Greg Robertson – City of Forest Grove	Justin Poyer – City of Gladstone
Mike Whiteley and Wendy Andaya – City of Gresham	Jessica Dorsey and Negar Niakan – City of Hillsboro	Dave Trotter – City of Lake Oswego
Sarah Murphy Santner, Kavita Heyn and Ben Beal – City of Portland	Janine Casey – Rivergrove Water District	Jeremy Hudson – Rockwood Water PUD
Ryan Wood – City of Sandy	Dave Sukau – City of Scappoose	Wyatt Parno – South Fork Water Board
Brian Rager – City of Tigard	David Schaffer – City of Troutdale	Rachel Sykes – City of Tualatin
Pete Boone – Tualatin Valley Water District	Mike Grimm – West Slope Water District	Martin Montalvo – City of Wilsonville
Ethan Sharygin – Portland State University	Kevin Calcagno - Eurofins	Rebecca Geisen, Bonny Cushman, Riley Berger, and Patty Burk – Consortium Staff

**Next CTC Meeting: January 7, 2026 via Zoom/videoconference.**



Beaverton, City of  
Clackamas River Water  
Cornelius, City of  
Forest Grove, City of  
Gladstone, City of  
Gresham, City of  
Hillsboro, City of  
Lake Grove Water District  
Lake Oswego, City of  
Milwaukie, City of  
Oak Lodge Water Services  
Portland, City of  
Raleigh Water District  
Rivergrove Water District  
Rockwood Water PUD  
Sandy, City of  
Scappoose, City of  
Sherwood, City of  
South Fork Water Board  
Sunrise Water Authority  
Tigard, City of  
Troutdale, City of  
Tualatin, City of  
Tualatin Valley Water District  
West Slope Water District  
Wilsonville, City of

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## Memorandum

January 7, 2026

To: Consortium Technical Committee (CTC)  
From: Bonny Cushman, Managing Director  
Subject: Updated Fiscal Year 2026-2027 Draft Budget

The Board supported the draft budget and workplan concepts at its October meeting. Since that time, staff received final staffing costs from the City of Portland and incorporated them into the proposed budget. The resulting proposed budget maintains the Consortium Technical Committee's goal for a budget that has minimum impacts to member dues and maintains core programming. This memo summarizes the updated proposed Consortium budget and work plan for Fiscal Year 2026-2027.

Proposed Consortium Budget FY 26-27	FY 24-25 Carry Over	Proposed Member Dues Budget FY 26-27
\$1,303,819 (- 0.5% decrease)	\$182,884	\$1,120,935 (-4.5% decrease)

### **Staffing**

This will be the first full year under a new staffing model. The new model includes a new Managing Director, two full-time staff, and one temporary, part-time staff position.

Going forward, it is important to note that staffing costs will continue to shift in the coming months but should not increase overall. Here's why:

- New Managing Director position is a different job classification with a lower pay range charged as a full-time equivalent (FTE) vs hourly.
- The Consortium will hire a new staff position this spring to fill the Management Assistant position currently held by Patty Burk. This position's job duties and classification will be determined in the first quarter of the year, and the new hire will likely have a lower salary.
- Work assignments may change for existing staff and result in existing positions being reclassified to a higher pay range.
- The proposed budget includes \$31,250 to hire a part-time, temporary position. This position's job duties will also be determined in the first quarter of the year and is likely to focus on special projects, program support, or administrative work.

## **Work Plan - Proposed Projects by Consortium Focus Area:**

Below is a list of the proposed projects. Unless specified, projects listed are budget neutral and will require staff time to complete.

All projects except for workforce development (Meeting Water Needs) and Consortium-sponsored workshops or panel discussions (Strengthening Regional Partnerships) were almost identically ranked by CTC members previously, so projects are not listed in order of priority or preference.

Note: Because FY 2026-2027 is a transition year, it is possible that some of the projects listed below may take more than a single year to complete. Staff will continue to use your input to prioritize projects and determine what can be completed in FY 2026-2027. If a project is a priority and can't be completed in FY 2026-2027, it can be added to future workplans.

### **Meeting Water Needs**

<b>Proposed Projects</b>	<b>Additional Info</b>
<b>Youth Education</b> <ul style="list-style-type: none"><li>• Develop marketing materials and member messaging toolkit for updated "What Do You Know About H2O?" kids' activity book and other related materials.</li><li>• Develop classroom activity kit for teachers</li></ul>	These projects will help advance our work in the absence of a school program. Teacher kits would require hiring a contractor to help develop the kits.  This is a <b><i>lighter lift</i></b> project for staff.
<b>Workforce Development</b>  <b>Potential options</b> <ul style="list-style-type: none"><li>◦ Continued collaboration with Baywork, Special Districts Association of Oregon, Oregon Association of Water Utilities, Joint Water Commission's Hired to Operate, etc.</li><li>◦ Website content updates/additions</li><li>◦ Streamline regional participation in career fairs by developing materials and/or coordinating participation logistics</li><li>◦ Panel discussion (see below)</li></ul>	The list of proposed topics are ideas which will need to be discussed by the CTC at a future meeting and it may be necessary to assemble small work group to help develop and/or implement projects.  Members also shared that it would be helpful to learn more about what one another and other regional partners are doing with workforce development efforts to compliment work that is already being done.  Members identified this as a top priority to focus on. Likely will be a <b><i>light to medium lift</i></b> project for staff to implement depending on scope.

### **Emergency Preparedness and Resilience**

<b>Proposed Projects</b>	<b>Additional Info</b>
<b>Equipment Drill</b>  As part of its strategic plan, the Consortium is committed to conducting a large-scale water treatment and distribution equipment drill every 3-5 years. The last drill was held fall 2023.	Every after-action report from previous drills and exercises has highlighted the importance of periodic drills to ensure new and existing staff are trained in how to use emergency water equipment. This project will likely conclude in fall 2027 which means that it will span two fiscal years.  This will be a <b><i>heavier lift</i></b> for staff and require member participation in a planning committee to implement.
<b>Interconnections Tabletop Exercise (TTX) Follow-up Projects</b> <ul style="list-style-type: none"><li>• Plan follow-up event from recent Interconnections TTX (e.g. field-testing day.)</li><li>• Reconvene GIS work group with the goal of updating the Interconnections Geodatabase.</li></ul>	Update of the geodatabase was identified as a priority of members who attended the interconnections workshop. This project would require ongoing member participation. This work group would be new and in addition to other existing working committees. This is a <b><i>medium lift</i></b> for staff to implement.
<b>Seed Money for Group Emergency</b>	Staff removed this project from work plan.

## Water Bag Order (+/- \$10,000)

### Strengthening Regional Partnerships

Proposed Projects	Additional Info
<b>PSU Population and Household Estimates – NEW! \$19,000*</b>  *Assumes that members are interested in pursuing all options of additional data and includes the cost of a one-time charge of \$6,000 to build a geographic crosswalk and \$1,500 to add the option for demographic data for all members.	Since we last met in November, staff worked with Portland State University (PSU) to collect cost estimates for the Population and Household Estimates project. These estimates included the potential to broaden the project scope to include additional data (demographic information, data by water provider pressure zone) as discussed at the November CTC meeting. This proposed budget includes an increased <u>placeholder cost</u> * for this project. If this is not the case, the result will be that this project will be underspent for FY 2026-2027.  This is a <b><i>lighter lift</i></b> project for staff.
<b>Plan one to two Consortium-sponsored workshops or panel discussions</b>  Possible topics could include: <ul style="list-style-type: none"><li>◦ Workforce Development</li><li>◦ Affordability</li><li>◦ Micro-hydro</li><li>◦ BMPs on engaging community partners to deliver Consortium materials and programming</li><li>◦ Member panel on new supply sources coming online and customer outreach</li></ul> Other?	The list of topics proposed are ideas which will need to be discussed by the CTC at a future meeting and it may be necessary to assemble small work group to plan and organize each event. Members are also likely to be asked to present at these events.  Members identified this as a top priority to focus on. It is likely a <b><i>medium lift</i></b> for staff to implement.

### A note about the future of carryover funds

As mentioned in a previous memo, next year's carryover amount of \$182,884 far exceeds the historical range (\$115,000-\$120,000) that we've experienced over the last five years. Historically, the Consortium's carryover came from under expended personnel dollars from the two Consortium staff whose time was allocated between the Consortium and the Portland Water Bureau. Because our new staffing model includes three staff who will be fully funded by the Consortium, it is important to note that future carryovers are likely to be greatly reduced. When this comes to be, likely in FY 28-29, this will lead to higher member dues. The point in bringing this up now, is to communicate the future budget impact to members as the potential for them emerges.

For FY 2026-2027, staff is recommending that we continue to use all carryover funds to defray member dues.

### Increased contingency funding added

Staff are also proposing that the Consortium increase its contingency line item in the FY 26-27 and potentially for future years. This will help to stabilize fluctuation of member dues in the short-term and ensure that the Consortium has ample contingency funding in the longer term.

**DRAFT REGIONAL WATER PROVIDERS CONSORTIUM BUDGET & WORK PLAN—FISCAL YEAR 2026/27 - DRAFT**

**FY 26/27**

<b>Administration and Public Involvement</b>					<b>Staff and Material and Services</b>	<b>FTE</b>	<b>Hours</b>	<b>Cost</b>
<b>Administration:</b> Includes staff time to develop the work program and budget; execute and manage contracts and intergovernmental agreements; provide fiscal management and reporting; personnel and business logistics management; and support the Consortium Board, Executive Committee, and Technical Committee.	Coordinator I		1700	\$184,824				
<b>Public involvement:</b> includes responding to public information requests, adhering to public meeting law requirements, graphic design and web contract work, and other online services that support web and social media work. Specific line items in the budget include:	Analyst I		0	\$0				
<b>Materials and Services:</b> Supports operation of the Consortium and includes meeting logistics (virtual and live), postage and reproduction services, publications.	Part-time Community Service Aid		1000	\$31,250				
<b>Graphic Designer:</b> Use professional services to provide design support for public outreach and other program materials.	Managing Director		600	\$90,090				
<b>Website:</b> Use professional services to provide web contractor support for the Consortium's regionalH2O.org and the Children's Clean Water Festival websites; support web site hosting and other related costs for Consortium websites, social media, and newsletters.	Materials & Services			\$16,000				
	Graphic Designer			\$10,000				
	Website			\$23,900				
	Total Materials and Services			\$49,900				
	Total Staff Time	1.40		\$306,164				
	<b>Total for Administration and PI</b>			<b>\$356,064</b>				
<b>Emergency Preparedness and Resilience</b>					<b>Staff and Material and Services</b>	<b>FTE</b>	<b>Hours</b>	<b>Cost</b>
<b>Strategic initiatives:</b> Educating the public about emergency preparedness and the importance of water; facilitating planning, projects, and training opportunities that help members plan for, respond to, and recover from emergencies and extreme events; obtaining and developing resources that will help members and the region support preparedness goals and requirements; supporting each other through data and resource sharing and mutual aid; and, collaborating with regional stakeholders.	Managing Director		600	\$90,090				
Includes staff time to develop, facilitate, and implement programs and oversee the emergency preparedness committee; develop and update resources with a focus on regional interconnections; projects focused on making the water sector more resilient; support for grant applications; and, foster regional collaboration and partnerships. Specific line items in the budget include:	Analyst I		300	\$38,838				
<b>Emergency Drinking Water Framework:</b> Continue to manage Phase II of project by overseeing contract for regional table top exercises focused on emergency water distribution (to the five UASI counties). Provide one-time funding start up supplies to support an emergency bag order (bags can be stored with member's emergency treatment and distribution equipment or used to as part of public outreach efforts that promote storing a supply of emergency drinking water).	Materials & Services			\$4,000				
<b>Exercise and Training:</b> Sponsor and/or partner to bring more water sector specific training opportunities to Consortium members. Conduct one table top exercise or drill.	Exercise and Training			\$3,000				
	Total Materials and Services			\$7,000				
	Total Staff Time	0.50		\$128,928				
	<b>Total for Emergency Preparedness</b>			<b>\$135,928</b>				
<b>Strengthening Regional Partnerships</b>					<b>Staff and Material and Services</b>	<b>FTE</b>	<b>Hours</b>	<b>Cost</b>
<b>Strategic Initiatives:</b> Expanding awareness of the Consortium's value, mission, programs, and the benefits of membership to water providers; facilitating a network of peers that members can rely on for information, expertise, resources, and sub-regional partnerships; building strong and strategic relationships that reflect our community and prioritize equity when sharing information about drinking water and Consortium resources; maintaining Board and staff continuity and effectiveness through succession planning, effective onboarding, and member engagement; addressing issues of importance through legislative advocacy; and, being a trusted source for drinking water related information.	GIS Tech Support		80	\$9,895				
	Managing Director		200	\$30,030				
	Analyst I		200	\$25,892				
	Drinking Water Advisory Tool			\$5,000				
	PSU Population Forecast Project			\$19,000				

<p>Includes staff time to collaborate with community, regional, state, and national partners by highlighting the importance of drinking water and participating in issues that affect water providers; providing resources, peer-to-peer connections, and learning opportunities to the Consortium Board and member entities on emerging issues and other topics that members prioritize; and, advocating for source water protection and the value of drinking water. Specific line items in the budget include:</p> <p><b>Drinking Water Advisory (DWA) Look-Up Tool:</b> Work with Portland's Bureau of Technology Services (BTS) to maintain the web-based application on <a href="http://www.PublicAlerts.org">www.PublicAlerts.org</a>.</p> <p><b>Population and Household Estimates:</b> Contract Portland State University's Population Research Center to update the population and household estimates and forecasts for Consortium members.</p>			
	Total Materials and Services		\$24,000
	Total Staff Time	0.20	\$65,817
	<b>Total Regional Collaboration</b>		<b>\$89,817</b>
<p><b>Meeting Water Needs</b></p> <p><b>Strategic initiatives:</b> Making best use of available water resources, partnerships, plans and studies to meet regional water needs and respond to changes in population and water demand; providing programming, public education, and outreach materials on priority topics that are accessible to diverse audiences and stakeholders; and, providing accessible programs and resources that help water providers meet water conservation requirements.</p> <p>Includes staff time to develop, facilitate, and implement programs and oversee the conservation and water communicator committees; conduct public outreach programming that promotes outdoor and indoor water conservation, emergency preparedness, source water protection, climate change adaptation, and the value of water; and, foster regional collaboration and partnerships. Specific line items in the budget include:</p> <p><b>Multimedia Campaigns and Public Outreach:</b> Help Consortium members effectively serve their customers by working with media, contractors, and community partners to develop and conduct multimedia and multilingual public outreach campaigns that promote information, tips, and resources that focus on water conservation, emergency preparedness, source water protection, and value of water. Languages: English, Spanish, Russian, Chinese, Arabic, Vietnamese, and others as needed.</p> <p><b>Youth Education Programming:</b> Continue to help sponsor the annual Children's Clean Water Festival that engages approximately 1,000 fourth graders in a half day event that includes hands-on, water-focused activities, classroom presentations, and stage shows. Develop marketing materials and member messaging toolkit for the updated "What Do You Know About H2O?" kids' activity book and other youth ed collateral materials. Develop an activity kit for teachers to use in their classrooms.</p> <p><b>Weekly Watering Number (WWN):</b> Provide weather-based watering recommendations and conservation tips to Consortium member customers via text or email each week from mid-April through mid-October.</p> <p><b>Professional Membership Fees:</b> e.g. Alliance for Water Efficiency and American Water Works Association.</p> <p><b>Public Outreach Materials:</b> Conduct annual print order of Consortium print materials (available to members and select partners); production materials for events and promotions; purchase of conservation devices or other materials for promotions; and as possible, providing a start-up supply for members of any new materials.</p>	<p><b>Programs</b></p> <p>English Media Campaigns, Digital Campaign, Public Outreach and Public Relations</p> <p>Multilingual Media Campaigns &amp; Public Outreach</p> <p>Youth Education Programming</p> <p>Weekly Watering Number</p> <p>Professional Memberships</p> <p>Public outreach materials</p> <p>Total Materials and Services</p> <p><b>Staff and Material and Services</b></p> <p>Managing Director</p> <p>Analyst I</p> <p>Total Staff Time</p> <p>Total Materials and Services</p> <p>Total Conservation</p>	<p><b>Cost</b></p> <p>\$176,000</p> <p>\$56,000</p> <p>\$18,000</p> <p>\$5,000</p> <p>\$1,000</p> <p>\$14,000</p> <p>\$270,000</p> <p><b>Cost</b></p> <p>\$45,045</p> <p>\$155,352</p> <p>\$200,397</p> <p>\$270,000</p> <p>\$470,397</p>	

<b>Personnel Summary</b>		<b>FTE</b>	<b>Cost</b>
	Administration and PI		\$306,164
	Emergency Preparedness and Resilience		\$128,928
	Strengthening Regional Partnerships		\$65,817
	Meeting Water Needs		\$200,397
	<b>Total</b>	<b>3.00</b>	<b>\$701,306</b>
<b>Materials and Services Summary</b>	Administration and Public Involvement		\$49,900
	Emergency Prep and Resilience		\$7,000
	Strengthening Regional Partnerships		\$24,000
	Meeting Water Needs		\$270,000
	Travel & Training		\$5,000
<b>Total M &amp; S</b>			<b>\$355,900</b>
<b>Contingency Funding (may be reallocated to approved budget items with approval from CTC)</b>			<b>\$25,000</b>
<b>Overhead for Fund Administration under City of Portland and RWPC Staffing IGA @ 31.6%</b>			<b>\$221,613</b>
<b>Total City of Portland Staffing Costs with Overhead</b>			<b>\$922,919</b>
<b>TOTAL CONSORTIUM BUDGET FOR EXPENDITURE PURPOSES</b>			<b>\$1,303,819</b>
Minus Carryover for FY 24/25			<b>-\$182,884</b>
<b>TOTAL CONSORTIUM BUDGET FOR DUES PURPOSES</b>			<b>\$1,120,935</b>
Notes:			
1) For purposes of consistency with the Regional Water Providers Consortium authorizing Intergovernmental Agreement, the official work plan and budget is comprised of key activities, materials and services, and associated staff resources and costs, as indicated in bold type on the table above. Activities, materials and services, along with associated staff resources and costs listed on any attached page(s) shall be construed as guidance only, to be managed by Consortium staff as directed by the Consortium Technical Committee and the Executive Committee of the Board.			
2) The Board may amend the official work plan and budget elements within the bolded amounts described in Note 1 above, so long as such amendment does not increase dues-based funding requirements. The Board may expand the work plan and budget so long as proposed expansions are associated with other identified non-dues-based funds (e.g., voluntary contributions, grants).			
3) Activities, and materials and services may be contracted out by the Consortium through the Consortium staff as allowed under the Staffing Intergovernmental Agreement signed between the City of Portland and the Consortium Board. Administration of the work program shall be under the direction of the Consortium Technical Committee or as otherwise directed by the Board or delegated by the Board to the Executive Committee.			
4) The carryover amount for FY 24/25 is \$182,884			



# Consortium Board Meeting Agenda

DATE: February 5, 2025  
6:30 p.m. – 8:30 p.m.

HOW: This meeting will be held remotely via Zoom/videoconference

 Consortium Overview Presentation for new Board members (All are welcome) – 6:10 p.m. (15 minutes)

## Agenda

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Introductions (5 minutes)

New Managing Director Introduction – Sarah Santner, Portland Water Bureau’s Resource Protection and Planning Director (5 minutes)

Approval of Consortium Board Meeting Summary for October 8, 2025 (5 minutes)

Public Comment\* (5 minutes)

Managing Director’s Report – Bonny Cushman, Managing Director (20 minutes)

- Update on recent projects, activities, and committee work

FY 2026-27 Consortium Budget and Work Plan – Bonny Cushman, Managing Director (15 minutes)

- Approval FY 2026-27 Consortium Budget and Work Plan.

Resiliency and Our Changing Water Supply (45 minutes)

- Introduction
- Willamette Water Supply Project: Mike Britch, Tualatin Valley Water District
- Cascade Water Alliance: Mike Whiteley, City of Gresham & Jeremy Hudson, Rockwood Water PUD
- Portland’s Bull Run Filtration Plant: Dave Peters, City of Portland Principal Engineer

**Next Meeting Date/Location:**  
June 3, 2026/via zoom/videoconference