Consortium Technical Committee Meeting Agenda

DATE: November 4, 2026
1:30 – 3:00 p.m.

HOW: This meeting will be held remotely via Zoom
Attendees Please Turn Your Cameras On

Agenda

Introductions (5 minutes)

Meeting Summary Approval: June 17 and September 2, 2026 (5 minutes)

Election of Officers (10 minutes)

- Elect new Chair and Vice Chair

Director's Report – Bonny Cushman, Managing Director (10 minutes)

- Update on recent projects, activities, and committee work

FY 27-28 Proposed Budget and Work Plan Discussion – Bonny Cushman, Managing Director (30 minutes)

- Members discuss budget priorities and provide staff with clear guidelines on their preferred level of impact to member dues (e.g. define the upper limit of increase that is supported)
- Staff share initial ideas for proposed projects/initiatives and gathers member's input.

Project spotlight: RegionalH2O.org Website Member Portal – Bonny Cushman, Managing Director (10 minutes)

Member Updates – CTC All (20 minutes)

- Share information or resources with peers
    - Highlight significant projects, challenges, or successes

Next Meeting Date/Location:

January 6, 2027

Via Zoom/video conference

Consortium Technical Committee Meeting Summary

June 17, 2026

CALLED TO ORDER: 1:30 PM
ADJOURNED: 2:38 PM
QUORUM MET: 13 CTC MEMBERS PRESENT
MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of the January 7, 2026 and April 1, 2026 Meeting Summaries

Todd Heidgerken made a motion to approve the Consortium Technical Committee (CTC) January 7, 2026 and April 1, 2026 CTC meeting summaries. Martin Montalvo seconded the motion. The CTC unanimously approved the January 7, 2026 and April 1, 2026 CTC meeting summaries as presented. (13:0:0)

Director's Report

Bonny Cushman, Managing Director shared the following updates:

Consortium Staff Recruitment – Analyst I position

Bonny continues to work with Sarah Santner, Resource Protection and Planning Group Director and the City of Portland's Human Resources department to move the recruitment forward. The City of Portland is in the middle of layoffs and bumping, so the recruitment has been delayed. Bonny's priority is to get a candidate who has strong public speaking, meeting facilitation, and training skills. Bonny will wait to reconfigure staff responsibilities until the new hire is in place and she has a sense of where the team's strengths lay.

Trust Your Tap Project

At the June Consortium Board meeting, the Board voted to carry over the funding of this project. The selection committee interviewed the top two proposers and made a selection. They will move on to contracting once the protest period is complete. Bonny expects the project to be completed this summer/fall at which time they will come back to the CTC with a presentation from the contractor that summarizes the results.

Emergency Water Bag Order

The Board also voted to carry over the funding for the purchase of emergency bags at their June meeting; however, Consortium staff were able to complete the purchase before the end of the fiscal year so that action will not be necessary. Bonny noted that they were unable to get bags that had the Consortium branded messaging imprinted on them – with tariffs and production overseas the project would have seen significant cost increases and been delayed. Consortium staff are planning to produce either hang tags or stickers so that members can distribute the information that was originally planned

to have on the bags. The "How to Store Emergency Water in Your Own Containers" print piece includes much of the same information too.

What Do You Know About H2O? Activity Book

The "What Do You Know About H2O?" activity book project is in its final stage and is expected to go to print this summer. Riley Berger, Consortium Program Coordinator, will send information to members on how to get their start up supply which is coming from the FY 25-26 Consortium budget and how to order additional copies. The Consortium was selected to present information about this project and our regional collaboration at this year's AWWA WaterSmart Innovations conference which will be held in Portland in October.

Summer Supply

Sumer supply check-in meetings are scheduled for Wednesday, July 8 and Wednesday, August 19. These brief 30-minute check-in meetings give members an opportunity to share their summer supply outlook and discuss summer messaging needs.

Bonny shared a draft of the summer supply talking points and gathered input from CTC members on any needed revisions and updates. Once finalized, the talking points will be shared out.

Bonny reminded CTC members that over the years, the Consortium has developed several outreach resources to help members communicate about ways to conserve water during the summertime and to learn about the region's water supplies. Conservation tips are available in six languages and the Weekly Watering Number, which informs recipients on how much to water lawns and landscapes throughout the season, is sent out by email and text to a large distribution list. The Consortium also has several other online resources and tools for the public to learn more about their drinking water including the Our Region's Water/Summer Supply web pages and the Drinking Water Advisory Tool which helps them know who their provider is.

Members provided updates on their summer supply conditions.

Discussion Items

June Board Meeting Debrief

Many CTC members shared that their Board members were excited about the new "What Do You Know about H2O?" activity book that was the project highlight at the June meeting.

It was suggested that when Board members are put into breakout rooms for discussion or activities that the attending staff member be put in those breakout rooms as well. It was noted that Board members often rely on their staff to accompany them.

Bonny reminded CTC members about the importance of meeting quorum requirements to conduct Consortium business.

At the June meeting, the Consortium Board was unable to appoint a representative from Multnomah County to the Executive Committee (EC) because there were too few representatives from Multnomah County in attendance. Bonny will work with Multnomah County Board members over the summer to appoint their county representative. At the October Board meeting, the Board will need to elect an at-large representative to fill Commissioner Barth's position now that he has been elected Board chair.

Consortium staff recommended a PSU Population & Household Estimates Project Overview for the October Board meeting spotlight. The plan is to have PSU come and share how they develop the data followed by two or three Consortium Member sharing how this work is used by their entity.

Member Updates

City of Wilsonville – Recently completed upgrade of a full SCADA suite; PLCs, radios, secondary and tertiary communications. Replaced current Wonderware software with the Ignition software suite.

City of Tualatin – Working on developing interconnections with Rivergrove Water District. Completed an on-site visit to test interties. Working to develop a potentional draft Intergovernmental Agreement for interconnections with various neighboring water providers, e.g., Tigard, Sherwood, Wilsonville. Also completed a new SCADA upgrade to the Ignitions software suite.

Meeting Attendees

Member	Staff
Clackamas River Water	Todd Heidgerken and Farshad Allahdadi
City of Forest Grove	Andy Sewall
Gresham, City of	Wendy Andaya
Hillsboro, City of	Jessica Dorsey, *CTC Chair*
Rivergrove Water District	Janine Casey
Sandy, City of	Ryan Wood
Sherwood, City of	Rich Sattler
South Fork Water Board	Wyatt Parno
Sunrise Water Authority	Jamey Piezold
Troutdale, City of	David Schaffer
Tualatin, City of	Rachel Sykes
Tualatin Valley Water District	Pete Boone
Wilsonville, City of	Martin Montalvo

Other Attendees

Bonny Cushman, Regional Water Providers Consortium
Patty Burk, Regional Water Providers Consortium
Riley Berger – Regional Water Providers Consortium

Next Meeting of the Consortium Technical Committee

September 2, 2026 via Zoom/videoconference

Consortium Technical Committee Meeting Summary

September 2, 2026

CALLED TO ORDER: 1:30 PM
ADJOURNED: 2:46 PM
QUORUM **UNMET**: 12 CTC MEMBERS PRESENT
MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of the June 17, 2026 Meeting Summary

The Consortium Technical Committee (CTC) did not approve the June 17, 2026 meeting summary as the committee did not meet quorum requirements. Approval of the June 17, 2026 meeting summary will be held over to the next CTC meeting.

Election of Officers

The CTC did not elect a new Chair and Vice-Chair as the committee did not meet quorum requirements. Election of Officers will be held over to the next CTC meeting.

Director's Report

Bonny Cushman, Managing Director shared the following updates:

Consortium Staff Recruitment – Analyst I position

Received 154 applications for the Analyst 1 position. The position description was reworked to emphasize projects, programs, professional development (workshops, exercises, drills), and success metrics analysis. Robin Pederson from the City of Gresham is serving as subject matter expert to review applications alongside Bonny. Riley will review the narrowed-down eligible list. First interviews are targeted for end of September, second interviews sometime in October.

Internal Change Management Work

Consortium staff is working together on succession planning, improving internal processes, and preparing to onboard new staff member. The goal of this work is to capture institutional knowledge, make information more transparent to members, and streamline administrative work.

Multnomah County Executive Committee Representative

At the June Board meeting, Board members selected county representatives for the executive committee. Unfortunately, there were not enough representatives from Multnomah County to select their representative. Consortium staff has been working offline to have them vote by email. A new representative will be in place by the October Board meeting.

Member 1:1 Meetings

Bonny is approximately half way through meeting one on one with members. Insights and observations will be synthesized and presented back to the CTC at their meeting in January. Remaining meetings targeted for completion by end of October; members who have not yet scheduled were asked to respond promptly.

Discussion Items

FY 2026/27 Work Plan Update

Current-Year Carryover Projects

- Emergency water bags — carried over from last fiscal year, completed.
- Media campaign — ongoing with partner-Affiliated Media handling most logistics; new analyst and Riley expected to take on more of this work going forward.
- Trust Your Tap (community perceptions of tap water) — contracting in process; survey to go out this fall/winter.
- What Do You Know About H2O activity book — final print orders being collected; members wishing to order additional copies beyond the startup supply should contact Riley.

30th Anniversary Commemoration (2027)

- 2027 marks 30 years for the Consortium; three commemoration ideas proposed and supported by the group included in-person board meeting in June 2027 with an open house format; logo update similar to the 25th anniversary; and social media posts on Consortium channels, plus a statement or toolkit for members to share the value of regional collaboration.

Upcoming Workshops and Events

- Healthcare Emergency Management Summit (end of September): Bonny attending as observer; several members attending and presenting water sector content.
- Clackamas River Water Providers Interconnections Field Day (mid-October): Bonny presenting; morning presentations followed by physical site visits to interconnection points; positioned as a potential template for other sub-regional or county-specific field days.
- WaterSmart Innovations Conference: Two Consortium presentations — one on the H2O activity booklet and one on regional collaboration; multiple members also presenting and participating in pre-conference workshops.
- Alert & Warning 101 presentation with Regional Disaster Preparedness Organization: Anticipated for January; will cover how entities can work with counties to issue alerts.
- EPA Water and Wastewater Emergency Services Workshop: Planned for March 10th at the Portland Building; planning underway; was delayed from last year due to regional workshop saturation.

- Workforce Development Panel Discussion: Tentatively penciled in; concept is for members to share current workforce issues and actions; more concrete proposal coming in November.

October Consortium Board Meeting

Bonny reviewed the October Consortium Board meeting draft agenda. Agenda items include approval of Board meeting minutes, election of a new at-large Executive Committee member; Director's Report; FY 2027-28 budget and work plan concepts discussion; and the Project Spotlight – PSU Population and Household forecast project. Ethan from PSU will present on the work they do and several members will present on how they use the data and why it is important.

FY 2027-28 Budget & Work Plan Concepts Discussion

Bonny advised that it is time to start preparing FY 2027-28 budget and workplan ideas for the Executive Committee and Board to consider at their upcoming meetings. Bonny noted that the proposed FY 2027-28 budget and work plan is mostly a steady state budget with slight cost increases primarily driven by personnel costs. The proposed plan maintains the contingency line item at $50,000.

Bonny outlined the proposed plan which comes with an estimated 5% dues increase.

Meeting Water Needs

- Developing one to two classroom activities for teachers and a marketing strategy to distribute the activity booklet and kit to teachers. Spanish translation of the H2O activity booklet identified as a priority need by members and confirmed in teacher listening sessions at Portland State University. Bleach water treatment emergency how-to material also identified as a new public outreach deliverable.
- Strategic Communications **(new initiative)** – Reallocation of existing media campaign budget (no new money) to fund a strategic communications contractor or set of contractors. Three intended deliverables from this effort include public relations support — telling collective regional stories in regional publications; a program evaluation — last conducted in 2018 (~10 years ago); new survey in FY 2027–28 to establish a baseline on public outreach effectiveness; and facilitated member conversations — series of discussions to define public outreach goals for the next 5 years, dovetailing with the upcoming strategic plan update (FY 2028–29). Additional goal: narrow target audiences — current campaigns effectively reach older demographics but have not cracked engagement with youth and younger adults.

Emergency Planning & Resiliency

- Emergency equipment drill penciled in for September 2027; a small planning group (primarily from the Emergency Planning Committee) would be recruited.

- Interconnections Workshop follow-up planned — revisiting gaps identified at the 2025 workshop and tracking member progress on addressing them.
- GIS/Interconnections Work Group **(new initiative)** – Pilot a regional work group to create a maintenance and update plan for the Consortium's Interconnections Geodatabase, which is currently out of date. No new budget required — uses staff and member staff time. Members asked to consider whether now is the right time given capacity.
- Emergency Water Framework tabletop review — after five tabletop exercises over the past year, a workshop or discussion-based session planned to assess gaps addressed and set the table for long-term continuation.

Strengthening Regional Partnerships

- Workforce Development **(new initiative)** – Placeholder project and budget line added in anticipation of emerging need. Concrete project proposals to be brought to CTC in November; concept inspired by member interest in sharing information about current workforce issues and actions across entities.
- Membership level review: last updated in 2018; review planned to ensure levels remain appropriate and to prepare for potential new member recruitment conversations.
- Strategic plan prep: reviewing which initiatives from the current plan have been completed and which remain relevant ahead of the FY 2028–29 strategic plan update.

CTC members discussed the FY 2027-28 budget and work plan concepts. Concerns were expressed over the 5% dues increase as many members are facing significant budget pressures. It was requested that Consortium staff prepare two budget scenarios — Option 1 (flat/0% overall budget, ~0% dues impact) and Option 2 (~2% dues increase) — rather than presenting a single 5% option to the Consortium Executive Committee and Board. It was suggested that a mark-up or redline version of the budget be developed to show were funds are moving – increases, new items, and reallocation.

Member Updates

- City of Sherwood: Hiring an internal candidate for an Operations Manager position, which will increase Sherwood's capacity to participate in Consortium work groups. Hosting weekly one-hour September preparedness workshops for staff.
- City of Portland: Significant organizational transition underway — Deputy City Administrator Priya Dhanapal has left the City. Interim Deputy City Administrator Millicent Williams was appointed from former transportation bureau leadership. Portland utilities (Water Bureau and Bureau of Environmental Services) moving toward a joint leadership structure while keeping funds separate. Bull Run supplies are strong; wildfire being monitored but no imminent threat to Bull Run.

- City of Tualatin: Experienced a significant water main emergency — a corroded air relief valve on the transmission main from Portland failed, likely triggered by vibration from nearby paving work. With no backup supply and a crew of only four, Tualatin relied heavily on regional mutual aid: City of Tigard (workforce), Tualatin Valley Water District (repair crew), City of Sherwood (interconnection), and River Grove Water District (interconnection). Reservoirs ran very low; no boil water notice issued; water supply maintained. Lessons learned include the criticality of a specific emergency pump station and the need for better protocols and a backup supply. Two significant retirements upcoming: water division lead retiring October 1st (recruiting now); another mid-level retirement anticipated.
- West Slope Water District: Working on a 3-million-gallon reservoir design; preparing an early assistance package with the City of Portland because the reservoir will sit within Portland city limits.
- Tualatin Valley Water District: Willamette water project construction nearly complete. Latest estimate: 30-day operational test completion in March 2027. Timeline keeps shifting but is becoming more certain.

Meeting Attendees

Member	Staff
Beaverton, City of	David Winship
Gresham, City of	Wendy Andaya
Hillsboro, City of	Jessica Dorsey, *CTC Chair*
Portland, City of	Sarah Santner
Rockwood Water PUD	Jeremy Hudson
Sherwood, City of	Rich Sattler
Tigard, City of	Joe Wisneiwski
Troutdale, City of	David Schaffer
Tualatin, City of	Rachel Sykes
Tualatin Valley Water District	Pete Boone
West Slope Water District	Ken Ackerman
Wilsonville, City of	Martin Montalvo

Other Attendees

Bonny Cushman, Regional Water Providers Consortium
Patty Burk, Regional Water Providers Consortium
Riley Berger – Regional Water Providers Consortium

Next Meeting of the Consortium Technical Committee

November 4, 2026 via Zoom/videoconference

Consortium Technical Committee Officer Information Sheet

Thank you for your interest in serving as Chair or Vice Chair for the Consortium's Technical Committee! This document includes information on what you can expect to do in this role. We are happy to share the full bylaws if you would like to see them as well.

<table>
<tr><td colspan="2">About the Technical Committee (CTC):</td></tr>
<tr><td colspan="2">Officers: Chair & Vice Chair. The CTC may appoint and define duties of other officer positions as it deems appropriate and necessary.</td></tr>
<tr><td colspan="2">Meeting frequency and time commitment: The CTC meets up to six (6) times a year in September, November, January, March, April, and June. The CTC Chair also attends the Executive Committee meetings which occur up to four (4) times annually. All meetings are online and one and a half hours (1.5) in length. Estimated time commitment is a maximum of 20-25 hours annually.</td></tr>
<tr><td colspan="2">Term of Office: One year with a possible succession of one more consecutive year.
Elections take place at the September CTC meeting.</td></tr>
<tr><td colspan="2">Duties</td></tr>
<tr><td>CHAIR</td><td>VICE-CHAIR</td></tr>
<tr><td>CTC Meetings:
Preside over meetings
Work with staff to create agendas & review meeting minutes. This is completed via email and in regular meetings.</td><td rowspan="4">Assist CTC Chair
With executing
Consortium business.

Oftentimes this is simply chairing a CTC meeting if the Chair is unable to.</td></tr>
<tr><td>Meet with Consortium Managing Director
As needed prior to CTC meetings to review agenda.
Annually to review Strategic Plan progress and annual workplan.</td></tr>
<tr><td>Work with Consortium Staff on CTC directed project assignments</td></tr>
<tr><td>Ensure adherence to the bylaws. These are available by request or on the regionalH2O.org member page.</td></tr>
<tr><td>Direct the work of any subcommittees or advisory committees</td><td></td></tr>
<tr><td colspan="2">Vacancies: Any vacancy occurring on the CTC shall be filled by an alternate until the participants officially select a new representative.</td></tr>
</table>

Beaverton, City of
Clackamas River Water
Cornelius, City of
Forest Grove, City of
Gladstone, City of
Gresham, City of
Hillsboro, City of
Lake Grove Water District
Lake Oswego, City of
Milwaukie, City of
Oak Lodge Water Services
Portland, City of
Raleigh Water District
Rivergrove Water District
Rockwood Water PUD
Sandy, City of
Scappoose, City of
Sherwood, City of
South Fork Water Board
Sunrise Water Authority
Tigard, City of
Troutdale, City of
Tualatin, City of
Tualatin Valley Water District
West Slope Water District
Wilsonville, City of

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Memorandum

September 8, 2026

To: Consortium Technical Committee (CTC) and Consortium Executive Committee (EC)

From: Bonny Cushman, Managing Director

Subject: Fiscal Year 2027-2028 Draft Proposal of Budget and Work Plan Concepts

Greetings Consortium Technical and Executive Committee Members,

Last week, we kicked off our budget and workplan process for Fiscal Year 2027-2028 by sharing draft concepts with the Consortium Technical Committee (CTC) at their meeting on September 2, 2026.

At that meeting, I asked the CTC to provide input on whether:

1. The estimated budget increases I'd outlined aligned with their expectations; and,
2. If they supported three new project concepts for FY 2027-2028.

CTC members discussed the concepts and requested that Consortium staff rework the initial proposal to minimize increases to the Consortium's budget and membership dues. They also requested staff provide them with two reworked budget and workplan drafts:

Draft Option A: Flat member dues budget (no increase to dues)
Draft Option B: Flat Consortium budget (1.3% dues increase)

The purpose of this memo is to provide members with the reworked budget and work plan options (A and B). The table on pages 3-7 summarizes the proposed changes and impacts necessary to create the two options. The accompanying draft Excel budget document provides a more granular look at the two proposed budget options.

I am sending this memo to both the CTC and Executive Committee since the turnaround time between the two meetings is so short.

<u>A note on the annual budget and work plan development process and timeline:</u>
It is important to note that this is the start of developing next year's budget and work plan. There will be several options for CTC and Executive Committee members to provide further input as we develop a final budget and work plan this fall. The Board adopts the annual budget and work plan at their February meeting.

Table of Budget Proposed Budget Scenarios:

	% Change in Consortium Budget	Carryover	Adjusted Member Dues Budget
Levels proposed at CTC September 2026 meeting	3-5 % increase	$165,436	5% increase
Option A – flat member dues	-1% decrease	$165,436	0%*
Option B – flat Consortium budget	0%	$165,436	1.3% increase

** Individual member dues are determined by number of customer accounts and average daily water demand data. As a result, member dues can fluctuate and may not proportionally reflect the dues budget increase.*

Personnel Costs: Personnel costs are currently *estimated* at a 2% increase for FY 2027-2028 in both proposed budget options. The costs are conservative estimates and assume an 8% cost increase for staff from FY 2026-2027 costs. This is because Consortium staff will not get final staffing costs from City of Portland until December.

Materials and Services Costs: This area of the budget covers all administrative, program, and project costs of running the Consortium. The initial estimates which I shared with the CTC at last week's meeting focused on reallocating *existing* budget and accounting for minor, anticipated increases.

The new options (A and B) will result in *reductions* in the materials and services portion of the budget – most notably in our media campaigns and public outreach work.

A reminder about the future of carryover funds: Fiscal Year 2026-2027 is the first year with our new 3 FTE staffing model. In the past, carryovers came from under-expended personnel dollars, which came from the two staff positions which split their time split between the Consortium and the Portland Water Bureau. This is important to note because the Consortium has historically relied on annual carryovers to help defray increases in member dues.

Now that all three Consortium staff positions are solely funded by the Consortium, it is anticipated that future carryovers are likely to be greatly reduced and membership dues will increase. These changes are anticipated to take place in FY 2028-2029. Staff are resharing this information now with the intent of ensuring that members know ahead of time that we anticipate these future budget impacts.

Consortium staff recommend that we continue to use all carryover funds to defray member dues in FY 2027-2028. The carryover amount is the same for all three scenarios outlined in the table above.

Contingency funding remains at $50k: Last February, the Board voted to increase the Consortium's contingency line item from $10,000 to $50,000 in FY 2026-2027 (and potentially for future years). Taking this action now will help to stabilize fluctuation of member dues in the short term and ensure that the Consortium has ample contingency funding to respond to emerging issues in the longer term. Staff are recommending that the contingency continue to be $50,000 for FY 2027-2028.

Next steps: We welcome your input. CTC members are encouraged to reach out to me directly to share their thoughts on the proposed budget concept options. Executive Committee, we will be discussing the information proposed in this memo at the Wednesday, September 9, 2026 meeting. We will use all feedback from members to help inform how we bring this discussion to the Board at their October 7, 2026 meeting.

Table Outlining Budget and Work Plan Impacts for Options A and B:

Strategic Initiative Area: Meeting Water Needs	Option A	Option B	Background/Context Information	Current Budget
English media campaign	$118,000 Cuts $58k and reallocates $5k to Workforce Development (see below) Also reallocates $35k to do a one-time program evaluation (see below).	$128,000 Cuts $48k and reallocates $10k to Workforce Development (see below) Also reallocates $35k to do a one-time program evaluation (see below).	This is the largest materials and services line item in the budget. Media partners are selected annually which provides flexibility for how much is budgeted for this programming. Members rely on public outreach/media campaigns for meeting Water Conservation and Management Plan requirements. Cuts and reallocated funding would result in a smaller and potentially shorter campaign. Current campaign includes three months of messaging July-Sept. Adjusted campaign would result in fewer media partners, no public relations/strategic media contractor, and potentially shortening the campaign so that it starts in mid-July and ends in mid-September.	$176,000
Consulting services: Program Evaluation of Media Campaign /Public Outreach	$35,000 New initiative - one-time funding	$35,000 New initiative - one-time funding	Regardless of which budget option is finally adopted, staff are recommending using $35k to hire a consultant to conduct a *one-time* program evaluation (e.g. This will help give us baseline data on the effectiveness of current campaigns. It will also help Consortium staff and members make informed and strategic decisions about future goals and success metrics for this area of programming. The Consortium last conducted a similar program evaluation in 2018).	N/A
Multilingual media campaign, translation, and outreach	$30,000 Cuts $26k	$30,000 Cuts $26k	This would result in a smaller Spanish language media campaign and little to no advertising in other non-English languages. Much of the multilingual advertising currently focuses on publicizing emergency preparedness resources focused on how to store, treat, and access water. Keeps translating the “What Do You Know” activity booklet into Spanish and potentially 1-2 small translation projects.	$56,000

Development of 1-2 Public Outreach Materials	Pulled from existing budgets. No decreases/ increases	Pulled from existing budgets. No decreases/ increases	Uses existing graphic design contract and public outreach materials budgets to complete projects. Potential projects include a print piece that explains how to use household bleach to treat water in an emergency (requires Consortium and member staff time) and/or translating the "What Do You Know About H2O?" kids activity book into Spanish (requires translation contractor and Consortium staff time to complete). Both projects were identified by members and community members as needed resources.	Pulled from existing budgets
Portland State University Population Estimates/Forecasting	$23,000	$23,000	Increases slightly for one year to complete forecasting work which occurs once every 5 years. This is year one of a five-year Intergovernmental Agreement (IGA) with PSU.	$22,600
Strategic Initiative Area: Emergency Planning and Resiliency	Option A	Option B	Background/Context Information	
Emergency Equipment Drill	Pulled from existing budgets. No decreases/ increases	Pulled from existing budgets. No decreases/ increases	Drill will be planned this year/summer 2027 and slated to occur in September 2027. Consortium and member staff will plan and implement.	Pulled from existing budgets
GIS/Interconnections Work Group:	-	-	This is a new initiative which will use Consortium and member staff time to pilot. The new regional work group will create a plan for updating and maintaining the Consortium's Interconnections geodatabase. Updates will occur in following years and could be completed by Consortium and member staff *or* members could opt to pay a contractor to complete the work. Background info: The Consortium invested time and money to develop the interconnections geodatabase in the 2010s. The geodatabase has been used in several workshops and tabletop exercises over the years and members have repeatedly identified the importance of this work and a need to update and modernize this regional asset. Questions for members: Is this the right time to tackle this work? Will you have capacity to help update the database in coming years?	N/A

Emergency Framework Workshop	-	-	This is a placeholder workshop topic. It will have been two years since completing the Framework Tabletop Exercises. Question for members: Is this the right time for this work? Will your staff have capacity to plan a workshop? Are you currently working on recommendations from your county's FY 2025-2026 tabletop exercise (After Action Reports are available on the member page on the regionalH2O.org website.)	
Strategic Initiative Area: Strengthening Regional Partnerships	Option A	Option B	Background/Context Information	
Technology Services: Drinking Water Advisory Tool	Placeholder $6k	Placeholder $6k	Anticipated possible cost increases due to City of Portland centralizing technology services. These are conservative estimates. We expect to have better information later this fall. This work supports annual maintenance of the tool and reconciling annual drinking water service area boundary updates used by the tool and the PSU project. (Lines 7 and 32 in accompanying draft budget matrix.)	
Workforce Development	$5k New initiative – May be ongoing or one-time (reallocated $ from English media campaigns and outreach printing budget)	$10k New initiative – May be ongoing or one-time (reallocated $ from English media campaigns and outreach printing budget)	This is a placeholder for a TBD project. Workforce Development has emerged as a priority for Consortium members. A temporary work group consisting of CTC members is working with staff putting together recommendations for projects and the Consortium's role in this area. These recommendations will be shared with the CTC at their November meeting.	N/A
Consortium Membership	-	-	The Consortium developed its current membership levels in 2018. This project will focus on updating Consortium's membership levels and will be accomplished with staff and member time.	
Strategic Plan Update Preparation	-	-	The Consortium will be updating its Strategic Plan in FY28=29. This project will focus on reviewing the existing plan accomplishments and discussions with members. It will be accomplished with staff and member time.	

Contractors Currently Help the Consortium Complete the Following Work: The purpose of the table below is to help Consortium members know which areas of the annual budget and work plan are completed through contracts and agreements.

Contractor	Project/Work Accomplished	Background Information
COP Technology Services	DWA Tool Maintenance and Service Boundary Updates	City of Portland has completed this work annually for 10+ years. This includes reconciling drinking water boundary maps and sharing the mapped information with PSU for the Population Estimates and Forecasting work. Technology services also support and maintain the Drinking Water Advisory Tool on the PublicAlerts website.
PSU	Population Estimates and Forecasting	The Consortium and PSU just signed a new five-year Intergovernmental Agreement this past spring.
Graphic Designer	Various graphic design projects which support the Consortium website, annual report, media campaign, and other public outreach projects.	This contract is crucial to the work of the Consortium and the current contract runs through June of 2029.
Website/Social Media/Online Services	This line item includes the Consortium's website contractor along with several paid services which are necessary for website hosting, scheduling and archiving social media, and sending out e-newsletters.	The website contractor will be completing security updates and minor projects for this fiscal year. All other website work will be completed in-house.
Professional Memberships	This includes a total of $2k for the Consortium and covers annual membership costs for the Alliance for Water Efficiency, AWWA, and Oregon Water Utility Council.	The total amount for professional services has remained the same for several years.
Media Campaign	Annual media campaigns which include television, cable, radio, TriMet, and digital advertising on several platforms in English. Spanish campaigns are much smaller and include radio, cable, and several digital platforms. Advertising in other languages focuses on emergency prep and is completed through digital advertising platforms.	Since media partners are selected annually, there is more flexibility in this area of the budget than other areas.
Translation	Translation projects include: website content, Spanish language campaign ad production, and print projects.	This is determined on a per project basis each year. Next year, this will entail the "What Do You Know About H2O?" activity book and 1-2 small additional projects.
Weekly Watering Number	Uses a contractor to provide weekly watering guidelines and weather forecasting for the Consortium service area from mid-April to mid-October annually.	Consortium uses this information to send out an email and text to about 5k recipients weekly.