

REGIONAL WATER PROVIDERS CONSORTIUM

Expense Report for Fiscal Year 2017-18

Account	2017			2018			Budgeted Amount	Total YTD	Expended Budget Percentage
	July–August	September–October	November–December	January–February	March–April	May–June			
CONSORTIUM BASE BUDGET	17%	34%	50%	67%	84%	100%			
Personnel Services – including labor and	67,252.24	77,841.92	75,198.44	77,624.93	75,686.20	86,154.28		459,758.01	
	\$67,252.24	\$77,841.92	\$75,198.44	\$77,624.93	\$75,686.20	86,154.28	\$476,741	\$459,758.01	96.44%
Professional Services (521000 to 521100)	486.58	3,293.75	4,765.00	6,280.00	9,703.75	32,575.00		56,130.92	
Other Services — advertising, ext. print & reprod., repair/maint. services (52400/529000)	1,796.93	35,787.04	1,474.26	1,543.16	13,217.24	114,954.22		168,772.85	
Internal Printing P&D/Mail Processing (651209/651201)	47.99	76.86	858.02	269.46	0.00	609.10		1,861.43	
Refreshments (539000 to 539100)	0.00	480.23	1,342.84	485.00	327.49	105.00		2,740.56	
Space Rental (544000)	0.00	0.00	0.00	1,100.00	224.00	0.00		1,324.00	
Operating Supplies (532000 to 532200)	11,325.11	2,178.17	1,985.33	294.70	84.45	7,031.68		22,899.44	
Miscellaneous Materials & Services (549000)	100.00	0.00	0.00	50.00	0.00	1,799.25		1,949.25	
Fleet Services (651101 and 589960)	0.00	0.00	0.00	0.00	0.00	3,000.00		3,000.00	
Postage (651210)	974.39	392.66	1,068.18	186.77	1,444.60	142.53		4,209.13	
Travel/Training/Sponsorship/Dues (541100 to 542400)	816.46	1,039.48	3,888.65	1,574.64	1,451.36	613.96		9,384.55	
Sinking Fund (Interconnections Study - yr 1)						3,000.00		3,000.00	
Materials & Services Subtotal	\$14,574.30	\$43,248.19	\$15,382.28	\$11,783.73	\$26,452.89	\$163,830.74	\$289,970	\$275,272.13	94.93%
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	\$5,000	0.00	
SUBTOTAL	\$81,826.54	\$121,090.11	\$90,580.72	\$89,408.66	\$102,139.09	249,985.02	\$771,711	\$735,030.14	
Administrative Overhead (29.5%)**	19,839.41	22,963.37	22,183.54	22,899.35	22,327.43	25,415.51	\$140,639	135,628.61	
Consortium Budget Total*	\$101,665.95	\$144,053.48	\$112,764.26	\$112,308.01	\$124,466.52	275,400.53	\$912,350	\$870,658.75	95.43%

*Includes budget carryover of \$58,500 from FY 2015-16. Includes carryover funds (added to material & services subtotal of \$22,500 for emergency equipment (\$19,000) and website services (\$3,500). Total dues collected for FY 2017-18 was \$831,349.

**Administrative Overhead is applied to personnel service costs only.

Consortium Expense Report for Fiscal Year 2017-18 (continued)

Account	2017			2018			Budgeted Amount	Total YTD	Expended Budget Percentage
	July–August	September–October	November–December	January–February	March–April	May–June			
CONSERVATION PROGRAM IMPLEMENTATION									
Personnel Services – including labor and benefits (511100 to 514700)	22,071.32	21,562.70	23,764.54	22,891.72	27,284.20	17,671.82	\$0	135,246.30	
	22,071.32	\$21,562.70	\$23,764.54	\$22,891.72	\$27,284.20	\$17,671.82	\$145,525	\$135,246.30	92.94%
Professional Services (521000 to 521100)	0.00	2,200.00	1,415.00	2,205.00	945.00	6,875.00		13,640.00	
Other Services — advertising, external printing & reproduction (529000)	0.00	0.00	126.00	0.00	12,563.20	111,164.00		123,853.20	
Internal Printing P&D/Mail Processing (651209/651201)	0.00	0.00	37.66	0.00	0.00	157.55		195.21	
Refreshments (539000 to 539100)	0.00	222.35	0.00	0.00	0.00			222.35	
Space Rental (544000)	0.00	0.00	0.00	1,100.00	224.00	0.00		1,324.00	
Operating Supplies (532000 to 532200)	0.00	121.25	1,706.03	0.00	84.45	6,081.44		7,993.17	
Miscellaneous Materials & Services (549000)	0.00	0.00	0.00	50.00	0.00	500.00		550.00	
Postage (651210)	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
Travel/Training/Sponsorships/Dues (541100 to 542400)	8.00	615.00	3,615.00	1,127.00	16.00	0.00		5,381.00	
Materials & Services Subtotal	8.00	\$3,158.60	\$6,899.69	\$4,482.00	\$13,832.65	124,777.99	\$156,820	\$153,158.93	97.67%
Contingency	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
SUBTOTAL	22,079.32	\$24,721.30	\$30,664.23	\$27,373.72	\$41,116.85	142,449.81	\$302,345	\$288,405.23	
Administrative Overhead (29.5%) *	6,511.04	6,361.00	7,010.54	6,753.06	8,048.84	5,213.19		39,897.66	
Conservation Program Total	28,590.36	\$31,082.30	\$37,674.77	\$34,126.78	\$49,165.69	147,663.00	\$302,345	\$328,302.89	

*Administrative Overhead is applied to personnel service costs only.

REGIONAL WATER PROVIDERS CONSORTIUM

Personnel Services for Fiscal Year 2017-18

ACTIVITIES	2017						2018						Total YTD	
	July–August		September–October		November–December		January–February		March–April		May–June			
	Hrs.	%	Hrs.	%	Hrs.	%	Hrs.	%	Hrs.	%	Hrs.	%		
Conservation Program Implementation	304.0	35.6%	305.0	32.0%	285.0	32.1%	316.0	33.1%	393.0	39.2%	221.0	21.8%	1,824.0	32.2%
Consortium Business Administration	326.0	38.2%	326.5	34.3%	340.8	38.4%	297.0	31.1%	265.0	26.3%	411.0	40.5%	1,966.3	34.7%
Emergency Planning Implementation	166.0	19.5%	258.0	27.1%	183.0	20.6%	201.0	21.2%	199.0	19.8%	239.0	23.6%	1,246.0	22.0%
Regional Coordination Implementation	57.0	6.7%	63.0	6.6%	78.0	8.9%	139.0	14.6%	147.5	14.7%	143.0	14.1%	627.5	11.1%
TOTAL	853.0	100%	952.5	100%	886.8	100%	953.0	100%	1,004.5	100%	1,014.0	100%	5664	100%