

17661 Pilkington Road Lake Oswego OR 97035 O: (503) 635-6041 F: (503) 699-9423 rgwd@rivergrovewater.com www.rivergrovewater.com April 1, 2025

Regional Water Providers Consortium 1120 SW 5th Ave, Suite 405 Portland OR 97204

Attn: Ms. Renee Brouse, Councilor Consortium Board Chair

Dear Ms. Brouse,

We are writing to express our interest in becoming a member of the Regional Water Providers Consortium effective July 1, 2025.

As a local water purveyor since 1957, we welcome the opportunity to join other organizations in our field in the pursuit of providing resiliency for the drinking water in our region. The ability to meet as professionals, share knowledge, learn from the experiences of others, and promote conservation of this critical natural resource is an opportunity we would welcome.

Our District had the pleasure of working with Ms. Rebecca Geisen in 2021 as part of the Emergency Drinking Water Framework. It was a rewarding venture which resulted in improvements across the board for water access during emergency situations. This collaborative effort spotlights the importance of like-minded professionals working successfully together toward a common goal.

We look forward to an active and contributing membership in the Regional Water Providers Consortium.

Sincerely,

**Rivergrove Water District Board of Commissioners** 

Christian KIZOLA

Christine K. Roth Chair



Quisha Light, Acting Director

1120 SW Fifth Avenue, Room 405 Portland, Oregon 97204-1926 Information: 503-823-7770 Portland.gov/water



### <u>DRAFT</u>

### CITY OF PORTLAND INTERGOVERNMENTAL AGREEMENT NO.: \_

This Intergovernmental Agreement (**Staffing Agreement**) is entered into by and between the City of Portland, Oregon, acting by and through its Water Bureau, (**City**), and the Regional Water Providers Consortium (**Consortium**). The City and the Consortium will be referred to collectively as **Parties** and singularly as a **Party**. This Staffing Agreement is authorized pursuant to ORS 190.010.

### BACKGROUND

In 1997, water providers in the Portland metropolitan area, including the City, executed two intergovernmental agreements to establish the Consortium and coordinate and implement the Regional Water Supply Plan:

- **1.** The first intergovernmental agreement formed the Consortium (**Consortium IGA**) and was most recently amended in 2023.
- 2. The Staffing Agreement was executed between the Consortium and the City to outline how the City will provide staff support services to the Consortium and how the Consortium will compensate the City for those services.
- **3.** The Staffing Agreement should be read together and interpreted consistently with the Consortium IGA.

### AGREEMENT

### 1. SUMMARY STATEMENT OF WORK

Per **Exhibit A: Scope of Work**, attached and incorporated by reference, the City will provide staff services and financial management to the Consortium.

### 2. TERM

The effective date of this Staffing Agreement is July 1, 2025. The expiration date of this Staffing Agreement is June 30, 2035.

### 3. COMPENSATION

- a) Compensation for services provided by the City will be reflected in the Consortium's annual budget and work plan.
- b) Compensation will be set at a level sufficient to cover the City's actual costs of providing the services as outlined in **Exhibit B: Cost Methodology**, attached and incorporated by reference. The Cost Methodology will be reviewed and updated by the Parties every 2 years.

c) If its costs increase during a contract year, the City may request that the Consortium amend its annual budget and work plan (as provided in Section 8 of the Consortium IGA) to either: (1) reduce the services the City performs; or (2) increase payments so the City is fully reimbursed.

### 4. NOTICES

Unless otherwise stated in this Staffing Agreement, the designees named below will be the contact for all activities performed under this Agreement.

Consortium Technical Committee Chair:	City (Project Manager):
Jessica Dorsey	Sarah Murphy Santner
Consortium Technical Committee Chair	Director of Resource Protection &
	Planning
City of Hillsboro	City of Portland
	1120 SW 5 <sup>th</sup> Ave Suite 405,
	Portland, OR 97204
	Sarah.santner@portlandoregon.gov
	503-865-6413

### 5. TERMINATION

This Staffing Agreement may be terminated at any time by mutual agreement of the Parties. Either Party may terminate this Staffing Agreement with a minimum of twelve (12) months' written notice to the other Party. Any remaining funds will be returned to the Consortium, provided that the City will be compensated for any work it has performed prior to termination.

- a) TERMINATION FOR DISSOLUTION
  - i. This Staffing Agreement will terminate upon the dissolution of the Consortium (per Section 13 of the Consortium IGA), provided that the City will be compensated for any work it has performed prior to termination from existing Consortium funds.
- b) TERMINATION FOR BREACH
  - i. Either Party may terminate this Staffing Agreement if the other Party fails to perform its obligations under this Staffing Agreement. Prior to such termination, however, the Party seeking the termination will give the other Party written notice of the breach and of the Party's intent to terminate. If the

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Party has not entirely cured the breach within fifteen (15) business days of receipt of the notice, then the Party giving the notice may terminate the Agreement at any time thereafter by giving a written notice of termination.

### 6. Non-Discrimination

In carrying out activities under this Staffing Agreement, neither Party will discriminate against any employee or applicant for employment because of race, color, religion, sex, age, handicap, familial status, or national origin. Each Party will take affirmative actions to ensure that applicants for employment are employed and that employees are treated during employment, without regard to their race, color, religion, sex, age, handicap, familial status, or national origin. Such action will include but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

### 7. ACCESS TO RECORDS

Both Parties and their duly authorized representatives will have access to the books, documents, and records which are directly pertinent to the Agreement for the purpose of making audit, examination, excerpts, and transcript.

### 8. INDEMNIFICATION

Subject to the conditions and limitations of the Oregon Constitution, Article XI, Section 9, and Oregon Tort Claims Act, ORS 30.260 through 30.300, the Consortium will indemnify, defend, and hold harmless the City from and against all liability, loss and costs arising out of or resulting from the negligent or intentionally wrongful acts of the Consortium, its officers, employees, and agents in the performance of this Agreement.

Subject to the conditions and limitations of the Oregon Constitution, Article XI, Section 9, and the Oregon Tort Claims Act, ORS 30.260 to 30.300, the City will indemnify, defend, and hold harmless the Consortium from and against all liability, loss, and costs arising out of or resulting from the negligent or intentionally wrongful acts of City, its officers, employees, and agents in the performance of this Agreement.

The indemnity obligations under this clause will survive the termination or expiration of this Agreement.

### 9. SUBCONTRACTING AND ASSIGNMENT

The City may subcontract for performance of services under this Agreement (except its financial accounting services) if such subcontracting is authorized in the Consortium annual budget and work plan or if the Consortium Technical Committee approves the subcontracting in writing. The City will assure that all subcontractors used to perform the

services under this Agreement meet the City's Codes pertaining to permits, workmen's compensation, licensing, and all other requirements.

### **10. DISPUTES**

The Consortium Technical Committee Chair and the City Project Manager will expend their best efforts to amicably resolve any dispute that may arise under this Agreement. Any dispute that they are unable to resolve will be submitted to the signatories of this Agreement or their designee for resolution.

### 11. OREGON LAWS AND FORUM

This Agreement will be construed according to the laws of the State of Oregon. Any litigation between the City and the Consortium arising under this Agreement or out of work performed under this Agreement will occur, if in the state courts, in the Multnomah County Court having jurisdiction thereof and if in the federal Courts, in the United States District Court for the State of Oregon.

### 12. FUNDS AVAILABLE AND AUTHORIZED

The City certifies that at the time the Agreement is written that sufficient funds are available and authorized for expenditure to finance costs of this Agreement within current appropriation.

### **13. SEVERABILITY**

If any term or provision of this Agreement is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Agreement did not contain the particular term or provision held to be invalid.

### 14. COMPLIANCE WITH APPLICABLE LAW

Both Parties will comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable under this Agreement. Without limiting the generality of the foregoing, the Parties expressly agree to comply with (i) Title VI of Civil Rights Act of 1964; (ii) Section V of the Rehabilitation Act of 1973; (iii) Oregon's Public Records Act; (iv) the Americans with Disabilities Act of 1990 and ORS 659A.142; (v) all regulations and administrative rules established pursuant to the foregoing laws; (vi) any applicable sections of ORS Chapter 279, and (vii) all other applicable requirements of federal and state civil rights and rehabilitation statues, rules and regulations.

### 15. FORCE MAJEURE

Neither Party will be held responsible for delay or default caused by fire, riot, acts of God and war which are beyond its reasonable control. The affected Party will, however, make

all reasonable efforts to remove or eliminate such a cause of delay or default and will, upon cessation of the cause, diligently pursue performance of its obligation under the Agreement.

### **16. NO THIRD-PARTY BENEFICIARY**

The City and the Consortium are the only Parties to this Agreement and are the only Parties entitled to enforce its terms. Nothing contained in this Agreement gives or will be construed to give or provide any benefit, direct, indirect, or otherwise to third parties unless third persons are expressly described as intended to be beneficiaries of its terms.

### 17. MERGER CLAUSE

This Agreement constitutes the entire agreement between the Parties. No waiver, consent, modification or change of terms of this Agreement will bind either Party unless in writing and signed by both Parties. Such waiver, consent, modification or change, if made, will be effective only in the specific instance and for the specific purpose given. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement.

### **18. AMENDMENTS**

The City and the Consortium may amend this Staffing Agreement at any time only by written amendment executed by the City and the Consortium.

### **19. OWNERSHIP OF DOCUMENTS**

All work the City performs under this Staffing Agreement will be considered work made for hire and will be the property of the Consortium. The Consortium will own all data, electronic files, documents, plans, copyrights, specifications, working papers and any other materials the City produces in connection with this Staffing Agreement. Upon request or upon termination of the Staffing Agreement, the City will deliver these materials to the Consortium.

### **20.** SEVERABILITY/SURVIVAL

If any of the provisions contained in this Agreement are held unconstitutional or unenforceable, the enforceability of the remaining provisions will not be impaired. All provisions concerning the limitation of liability, indemnity and conflicts of interest will survive the termination of this Agreement for any cause.

### **21. CONFLICTS OF INTEREST**

No City officer or employee, during their tenure or for one (1) year thereafter, will have any interest, direct, or indirect, in this Agreement or the proceeds thereof. No board director or employee of the Consortium, during their tenure or for one (1) year thereafter, will have any direct financial interest in the Agreement or the proceeds thereof.

### 22. AUDITS

Either Party, either directly or through a designated representative, may conduct financial and performance audits of the other Party's records related to this Agreement at any time in the course of the Agreement and during a six (6) year records retention period. Audits will be conducted in accordance with generally accepted auditing standards as promulgated in Government Auditing Standards by the Comptroller General of the United States Government Accountability Office.

### 23. CONTRIBUTION

If any third party makes any claim or brings any action, suit or proceeding alleging a tort as now or hereafter defined in ORS 30.260 (**Third-Party Claim**) against a Party (**Notified Party**) with respect to which the other Party (**Other Party**) may have liability, the Notified Party must promptly notify the Other Party in writing of the Third-Party Claim and deliver to the Other Party a copy of the claim, process, and all legal pleadings with respect to the Third-Party Claim. Either Party is entitled to participate in the defense of a Third-Party Claim, and to defend a Third-Party Claim with counsel of its own choosing. Receipt by the Other Party of the notice and copies required in this paragraph and meaningful opportunity for the Other Party to participate in the investigation, defense, and settlement of the Third-Party Claim with counsel of its own choosing are conditions precedent to the Other Party's liability with respect to the Third-Party Claim.

With respect to a Third-Party Claim for which the Consortium is jointly liable with the City (or would be if joined in the Third-Party Claim), the Consortium will contribute to the amount of expenses (including attorneys' fees), judgments, fines and amounts paid in settlement actually and reasonably incurred and paid or payable by the City in such proportion as is appropriate to reflect the relative fault of the Consortium in connection with the events which resulted in such expenses, judgments, fines or settlement amounts, as well as any other relevant equitable considerations. The relative fault of the Consortium on the one hand and of the City on the other hand will be determined by reference to, among other things, the Parties' relative intent, knowledge, access to information and opportunity to correct or prevent the circumstances resulting in such expenses, judgments, fines, or settlement amounts. The Consortium's contribution amount in any instance is capped to the same extent it would have been capped under Oregon law if the Consortium had sole liability in the proceeding.

### 24. COUNTERPARTS

This Staffing Agreement may be signed in two (2) or more counterparts, each of which will be deemed an original, and which, when taken together, will constitute one and the same Agreement. The Parties agree the City and the Consortium may conduct this transaction,

including any Staffing Agreement amendments, by electronic means, including the use of electronic signatures.

# CITY OF PORTLAND INTERGOVERNMENTAL AGREEMENT NO.: \_\_\_\_\_

I, the undersigned, agree to the terms and conditions outlined in this Staffing Agreement:

## **City of Portland**

By:		Date:
	Priya Dhanapal, P.E. Deputy City Administrator, Public Works Service Area	
Approve	ed as to Form:	
By:		Date:
	Office of City Attorney	
Regiona	l Water Providers Consortium	
Ву:		Date:
Name:		

Title:\_\_\_\_\_

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# EXHIBIT A SCOPE OF WORK

### A. GENERAL

The City will provide the Consortium the staff services and financial management identified in the Consortium's adopted annual budget and work plan identified as "City of Portland staff services." Compensation for the services will be as established in the Consortium's annual budget. These services include but are not limited to:

- 1. Administrative support,
- 2. Technical, legal, and financial services,
- 3. Project and program management,
- 4. Administration of contracts and grants between the Consortium and entities or persons who provide goods or services to the Consortium.

The Consortium's annual budget and work plan is adopted by the Consortium Board at its first meeting of the calendar year. Each year, the Consortium will work with the City to develop the Consortium budget in tandem with and at the direction of the Consortium Board. Upon adoption of the Consortium's annual budget, the City will be obligated to perform the work or provide a minimum of twelve (12) months' written notice of termination.

### **B. FINANCIAL MANAGEMENT**

- 1. The City will provide financial and accounting services for the Consortium. This includes but is not limited to:
  - a. Annual staffing costs for Portland services,
  - b. Calculation of yearly member dues,
  - c. Issuance of dues invoices,
  - d. Collection of member dues,
  - e. Payment of Consortium obligations (some of this work may be performed by Consortium staff and billed to the City).
- 2. The City will maintain separate accounts covering all Consortium revenues and expenditures that will be available for Consortium review at any time.
- 3. The City will provide a report on the accounts to the Consortium Board at each of its meetings describing the charges and expenses incurred performing the services.
- 4. If, at the conclusion of a fiscal year, there are excess funds in the Consortium accounts that have not been expended for Consortium purposes, the City will credit the member

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dues for the subsequent budget year with the excess or disburse those funds as directed by the Consortium Board.

- 5. The City is authorized to charge staff time, materials, services, and overhead to the Consortium accounts to compensate the City for the services it performs for the Consortium pursuant to the annual budget and work plan, and as outlined below:
  - Salary: The City follows State requirements for pay equity in hiring and compensation. The current staff salaries were last reviewed in 2019 as part of the City's extensive compensation study. Typically, salaries are adjusted each year to include merit-based and cost of living increases (COLAs) in the 2-5% range. All cost increases associated with staffing are reflected in staff rates annually as part of the Consortium budgeting process.
  - b. Benefits: The City offers medical, dental, transportation and PERS to all employees; the cost for these benefits fluctuate yearly based on eligible merit increases, COLAs, costs of health insurance, and retirement contributions. All costs associated with staffing benefits are reflected in staff rates annually as part of the Consortium budgeting process.
  - c. Overhead: The overhead rate is comprised of office space, technology, utilities, and administrative costs, and is applied as a percentage to the personal services line item in the Consortium budget. For FY 2025-26, the overhead rate is 29.5%. Beginning in FY 2026-27 and for the remainder of this Staffing Agreement term, the overhead rate will be XX.X%. If the Staffing Agreement term is extended, the overhead rate will be reevaluated and amended as needed. The methodology for calculating the overhead is included as Exhibit B.

## C. PROJECT MANAGEMENT

1. City staff assigned to the Consortium will be designated by the City Project Manager who will consult with the Consortium Technical Committee (CTC) prior to hiring, appointing, or terminating staff and will, prior to deciding, consider concerns or suggestions expressed by the CTC. If the CTC objects to the staffing decision, it may forward a recommendation that the Consortium Board initiate termination of this Staffing Agreement.

2. The CTC is responsible for overseeing implementation of the Consortium work plan per the terms of this Staffing Agreement.

# DRAFT Exhibit B Cost Methodology

## **RWPC: Overhead calculations**

LABOR	ead calculations		
COST			
Account			
number	Line item	Description	
511100 to		The cost for salary for employee based on their classification and	
513200	Salary	compensation.	
514100	Benefits	The benefits associated to Merit and Cost of Living increase is	
514100		also budgeted in this account.	
514150	Benefits		
514300	Benefits-Opt		
514500	out	Payment to employee when they opt-out of health care benefits.	
514500	Benefits-PERS		
511300	pick up	Employer share of PERS pick up	
514510	Benefits-PERS		
	tier 1	Employees whose retirement is PERS tier 1	
514520	Benefits-PERS		
	tier 2	Employees whose retirement is PERS tier 2	
514540	Benefits-OPSRP		
514550	Benefits-OPSRP		
544640	pick up	Employer share of OPSRP pick up	
514610	Benefits-SS		
514620	Benefits-		
	medicare	Medicare	
514630	Unemployment	Unamployment noid to State of Oregon	
514700	Benefits	Unemployment paid to State of Oregon	
	Benefits-trimet	Tri Met tax	
514800 651602	TRIP	The east for workers companyation insurance	
051002	Workers Comp Pension	The cost for workers compensation insurance.	
610010	Obligation		
010010	Bonds (POBS)	The cost for Pension Obligation Bonds, this ends in FY 2028-29	
OVERHEAD			
Account			
number	Line item	Description	
	Employee work		
651301	space	Cost of space per sq foot for the PDX bldg	

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	Employee			
651602	telephone (cell			
	or desk)	A typical phone line, see BTS tab		
651512 to	Computer	A typical user (email, computer replacement cost, etc), see BTS		
651532	services	tab		
620010	Use of pool			
	vehicle	Fleet allocated charge - when employee code fleet vehicle usage		
650010	General Fund			
	overhead			
546200	Utility License			
540200	fee			
511100	Work Group			
511100	Director	Supervisory timefor RWPC Manager by work group director		
610010	Accounting			
010010	staff time	Cost for allocated time - 1% WB accounting		
610010	Contract group			
010010	staff time	Cost for allocated time - 0.5% PWB Contract support		
610010	PWB payroll			
610010	staff time	Cost for allocated time - cost to process payroll		
651401	EBS Services	Bureau of Technology Services - SAP operations		
654533	Desktop			
651522	Support	Bureau of Technology Services - Technology support		
654540	BTS Corporate	Bureau of Technology Services - includes ServiceNow, Strategic		
651512	Services	Planning and Information Security		
651601	Liability	Insurance - fleet and general liability		
652233	Legal Services	City Attorney Services		
	Property			
651603	Insurance	Insurance - Property Insurance		
		BTS - Virtual Servers, BTS Hosted Non-production SQL database,		
651523	Server Support	Microsoft SQL Database, Server Standard and Enterprise Virtual		
		Server		
	Contract			
652601	Management	City-wide Procurement Services		
651524	Data Networks	Bureau of Technology Services - Data network contract		
	Enterprise			
651513	Server	Bureau of Technology Services - Storage Area network		
651604	Commercial			
	Insurance	Insurance - Cyber Insurance and commercial insurance		
652101	City Energy			
	Challenge	Planning Bureau - Water's share of City Energy Challenge		
	Chancinge	I naming bureau water 3 share of eity Energy chancinge		

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# **Consortium Board Meeting Agenda**



DATE: June 4, 2025

6:30 p.m. – 8:30 p.m.

HOW: This meeting will be held remotely via Zoom/videoconference

### Agenda

### Introductions (3 minutes)

Approval of Consortium Board Meeting Summary for February 5, 2025 (2 minutes)

### Public Comment\* (5 minutes)

### Elections – All (15 minutes)

- To elect a Board Chair and Vice Chair.
- To elect At-Large Executive Committee members

### Rivergrove Water District Membership Request (5 minutes)

• Approve request from Rivergrove Water District to join the Consortium

### Carryover Resolution - Rebecca Geisen, Managing Director (5 minutes)

• To approve FY 2024-25 budget carryover resolution.

### Director's Report – Rebecca Geisen, Managing Director (15 minutes)

- Interconnections workshop overview and lessons learned
- Legislative Update

### Program Report – Bonny Cushman, Program Manager (15 minutes)

• Emergency Planning and Conservation Program ongoing projects

### Consortium Staffing Agreement – Rebecca Geisen, Managing Director (30 minutes)

• Approve five-year Consortium Staffing IGA with the City of Portland

### Placeholder Presentation -

• Topics ???

# Next Meeting Date/Location:

October 8, 2025/via zoom/videoconference



# **Executive Committee Meeting Summary**

JANUARY 15, 2025 CALLED TO ORDER: 5:31 PM ADJOURNED: 6:25 PM QUORUM PRESENT – YES MEETING HELD VIA ZOOM/VIDEOCONFERENCE

Approval of September 11, 2024 Meeting Summary

Commissioner Naomi Angier made a motion to approve the September 11, 2024 Executive Committee (EC) meeting summary as presented. Commissioner Gary Barth seconded the motion. The Consortium Executive Committee approved the September 11, 2024 Executive Committee meeting summary as presented. (6:0:0)

## **Director Report**

Rebecca Geisen, Consortium Managing Director shared the following updates:

- <u>Consortium Interconnections Workshop:</u> In May, the Consortium will host an emergency preparedness workshop focused on regional interconnections. The tabletop committee held their first meeting yesterday to begin to plan and design the workshop.
- <u>RDPO Emergency Drinking Water Framework Phase II Tabletop Exercise</u>: The Consortium received USAI grant funding for phase II of the Emergency Drinking Water Framework to conduct five emergency tabletop exercises, one in each UASI-funded county (Clackamas, Clark, Columbia, Multnomah and Washington). Over the next 18 months, each county will hold their own custom training exercise. County managers along with water providers in the county will help to plan and participate in the training. A contract has been executed with a consultant who will be designing and facilitating the trainings.
- <u>NW Natural:</u> NW Natural has been purchasing small water providers. Ms. Geisen recently spoke with one of their representatives regarding their interest in potentially joining the Consortium as an owner of small water systems. NW Natural Water owns Sunriver Water, Avion and closer to home Salmon Valley Water Co. They also own Hiland Water that manages smaller systems in OR including Lake Grove, Burlington, Lorna, Valley View. Ms. Geisen noted that at their meeting last week, the Consortium Technical Committee (CTC) discussed ways NW Natural could be involved with the Consortium, i.e., attend some

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meetings, partner in emergency preparedness trainings, etc. but likely they are not an appropriate fit as a member.

- <u>New Board Member Outreach</u>: Ms. Geisen has been conducting outreach to Consortium members to inquire about any changes they may have to their Consortium Board representation. Please let Consortium Staff know if you have a new Board member representative.
- <u>Consortium Staffing IGA</u> Ms. Geisen mentioned that the Consortium Staffing IGA between the City of Portland and the Consortium expires June 30, 2025. Portland is interested in continuing to provide staffing services for the Consortium and as such, Sarah Santner, Resource Protection and Planning Group Director and CTC representative from the City of Portland sent out a survey to the CTC to check in to see if there are other members that may be interested in providing staffing, to see how things are going, to get feedback on services, and member thoughts on how and what is going well or areas for improvement, etc. Portland will then be working to revise the Staffing IGA and extend the term date. A revised draft Staffing IGA will be brought to the EC in April for their review/ feedback, and recommendation for approval by the Board at their June meeting.

# FY 2025-26 Budget and Work Plan Concepts Discussion

Ms. Geisen noted that Consortium Staff took direction from the CTC and Board to minimize an increase in dues while maintaining core programs. As a reminder, the Board supported the draft workplan concepts presented in October which included two new funding initiatives.

The first uses one-time funds to conduct a community survey around trusting your tap –that would advance our outreach to underserved communities. They also supported additional funding for youth education. Ms. Geisen noted that this support was contingent on final staffing numbers from the City of Portland.

Staffing costs have been incorporated and were less than projected, primarily due to two of four staff reaching top of class. The Managing Director hours were also reduced.

Without changes to the proposed workplan, the dues-based budget will be \$1,174,211, an increase of 3.9%. The FY 2023-24 carry-over of \$136,532 has been applied.

Ms. Geisen advised that the CTC reviewed some other options to reduce the budget but ultimately recommend that the Board support the budget and workplan as proposed.

EC members discussed the budget and work plan and supported the CTC recommendation. It was the consensus of the EC to present the FY 2025-26 Consortium budget and work plan for approval at their Consortium Board meeting in February.

Ms. Geisen reviewed the February Consortium Board meeting draft agenda. Agenda items included approval of minutes, Board member meet and greet, director and program reports, the Consortium Staffing IGA, the adoption of the FY 2025-26 Consortium work plan and budget, and a place holder presentation. Ms. Geisen noted that the CTC suggested that the Board might be interested in a 2025 Oregon legislative session overview given the session would just be getting underway. It was thought that Ms. Geisen and Jessica Dorsey, CTC Chair could co-present on water-related bills as part of the 2025 session.

EC members supported an Oregon legislative session overview presentation. It was mentioned that it would be interesting to hear about water system recovery after natural disasters; e.g., Asheville NC after hurricane Helene; the recent California wildfires, etc.

Chair Brouse noted that she may have someone who can come speak to the Board on disaster relief. Chair Brouse works for ShelterBox a humanitarian organization that serves during disasters. They are responding to those affected by the fires in California and responded to those hit by hurricane Helene. Councilor Brouse noted that she would put some feelers out for a potential speaker for a future Board meeting.

# Meeting Attendees:

NAME	AGENCY
Councilor Kevin Teater	City of Beaverton
Commissioner Naomi Angier	Clackamas River Water
Commissioner Dan Taylor	Lake Grove Water District
Director Tom Lewis	Rockwood Water PUD
Commissioner Gary Barth	Sunrise Water Authority
Councilor Renee Brouse	City of Sherwood
Councilor Bridget Brooks	City of Tualatin
Jessica Dorsey, CTC Chair	City of Hillsboro
Patty Burk	Consortium Staff
Bonny Cushman	Consortium Staff
Rebecca Geisen	Consortium Staff

Next Meeting: Wednesday, April 9, 2024 at 5:30 p.m. via Zoom/videoconference